

## **Full Council**

Thursday, 27th May, 2021 at 2.00 pm in the Council Chamber, County Hall,  
Preston

## **Agenda**

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3. **Report of the Returning Officer - Persons Elected County Councillor on 6 May 2021 (Pages 1 - 4)**
- A. **Matters for Decision**
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  5. **Appointment of Vice-Chairman**
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  7. **Election of Leader of the County Council**
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  9. **Membership of Committees and Related Appointments 2021/22 (Pages 25 - 30)**
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11. **Report of the Audit, Risk and Governance Committee - Code of Corporate Governance 2021/22** (Pages 55 - 80)
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13. **Lancashire Combined Fire Authority - Appointment of County Council Representatives for 2021/22** (Pages 83 - 84)
14. **Police and Crime Panel for Lancashire - Appointment of a County Council Representative for 2021/22** (Pages 85 - 86)
15. **Transport for the North and Transport for the North Scrutiny Committee - Appointment of County Council Representatives for 2021/22** (Pages 87 - 88)
16. **Appointments to the Local Government Association's General Assembly, Boards and Special Interest Groups for 2021/22** (Pages 89 - 92)
17. **Appointments to the North Western Inshore Fisheries and Conservation Authority** (Pages 93 - 94)
18. **Local Pensions Partnership Ltd - Appointment of a County Council Shareholder Representative** (Pages 95 - 96)
19. **Urgent Business**

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

**B. Matters for Information**

20. **Report of the Cabinet (Part B)** (Pages 97 - 102)
21. **Report of County Council Committees**

To receive reports from:

- (a) **The Urgency Committee** (Pages 103 - 104)

- (b) **The Audit, Risk and Governance Committee** (Pages 105 - 114)
  - (c) **The Employment Committee** (Pages 115 - 118)
  - (d) **The Pension Fund Committee** (Pages 119 - 128)
  - (e) **The Overview and Scrutiny Committees** (Pages 129 - 138)
  - (f) **The Lancashire Health and Wellbeing Board** (Pages 139 - 142)
22. **Report of the Lancashire Combined Fire Authority** (Pages 143 - 148)

**C. Notices of Motion**

23. **To consider Notices of Motion Submitted under Standing Order B36** (Pages 149 - 150)

Angie Ridgwell  
Chief Executive and  
Director of Resources

County Hall  
Preston

19 May 2021



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
(All Divisions);

**Report of the Returning Officer - Persons Elected County Councillor on 6 May 2021**

Contact for further information:  
Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

**Executive Summary**

This report sets out the names of the persons duly elected as county councillors on 6 May 2021.

**Recommendation**

Full Council is asked to note the persons elected as county councillors on 6 May 2021.

**Background and Advice**

On Thursday 6 May 2021, the county council held an election for all 84 seats, the results of which were declared on Saturday 8 May 2021.

In accordance with the Local Government Act 1972, the Chief Executive and Director of Resources as Returning Officer for the election of county councillors for the county of Lancashire, has returned to the county council the names of the persons who were, on 6 May 2021, duly elected as county councillors for the electoral divisions as follows.

**Burnley**

Burnley Central East	Sobia Malik
Burnley Central West	Andy Fewings
Burnley North East	Usman Arif
Burnley South West	Lian Pate
Burnley Rural	Cosima Towneley

Padiham and Burnley West	Alan Hosker
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### **Chorley**

Chorley Central	Steve Holgate
Chorley North	Hasina Khan
Chorley Rural East	Kim Snape
Chorley Rural West	Keith Iddon
Chorley South	Julia Berry
Clayton with Whittle	Mark Clifford
Euxton, Buckshaw & Astley	Aidy Riggott
Hoghton with Wheelton	Alan Cullens

### **Fylde**

Fylde East	Stewart Jones
Fylde South	Paul Rigby
Fylde West	John Singleton
Lytham	Tim Ashton
St Annes North	Peter Buckley
St Annes South	Steve Rigby

### **Hyndburn**

Accrington North	Loraine Cox
Accrington South	Terry Hurn
Accrington West and Oswaldtwistle Central	Munsif Dad
Great Harwood, Rishton and Clayton-le-Moors	Carole Haythornthwaite Noordad Aziz
Oswaldtwistle	Peter Britcliffe

### **Lancaster**

Heysham	Andrew Gardiner
Lancaster Central	Gina Dowding
Lancaster East	Lizzi Collinge
Lancaster Rural East	Matthew Maxwell-Scott
Lancaster Rural North	Phillippa Williamson
Lancaster South East	Erica Lewis
Morecambe Central	Margaret Pattison
Morecambe North	Stuart Morris
Morecambe South	Charles Edwards
Skerton	Jean Parr

### **Pendle**

Brierfield & Nelson West	Mohammed Iqbal
Nelson East	Azhar Ali

Pendle Central	Ash Sutcliffe
Pendle Hill	Christopher Hartley
Pendle Rural	Jenny Purcell Mike Goulthorp

### **Preston**

Preston Central East	Frank De Molfetta
Preston Central West	Matthew Brown
Preston City	Yousuf Motala
Preston East	Anna Hindle
Preston North	Ron Woollam
Preston Rural	Sue Whittam
Preston South East	Jennifer Mein
Preston South West	Nweeda Khan
Preston West	John Potter

### **Ribble Valley**

Clitheroe	Sue Hind
Longridge with Bowland	Rupert Swarbrick
Ribble Valley North East	Ged Mirfin
Ribble Valley South West	Alan Schofield

### **Rossendale**

Mid Rossendale	Sean Serridge
Rossendale East	Jackie Oakes
Rossendale South	Anne Cheetham
Rossendale West	Samara Barnes
Whitworth and Bacup	Scott Smith

### **South Ribble**

Leyland Central	Matthew Tomlinson
Leyland South	Jayne Rear
Lostock Hall and Bamber Bridge	Jeffrey Couperthwaite
Moss Side and Farington	Michael Green
Penwortham East and Walton-le-Dale	Joan Burrows
Penwortham West	David Howarth
South Ribble East	Barrie Yates
South Ribble West	Graham Gooch

### **West Lancashire**

Burscough and Rufford	Eddie Pope
Ormskirk	Nikki Hennessy
Skelmersdale Central	Terry Aldridge
Skelmersdale East	John Fillis

Skelmersdale West	Julie Gibson
West Lancashire East	Robert Bailey
West Lancashire North	David Westley
West Lancashire West	David O'Toole

**Wyre**

Cleveleys East	Andrea Kay
Cleveleys South and Carleton	Alan Vincent
Fleetwood East	Lorraine Beavers
Fleetwood West and Cleveleys West	Stephen Clarke
Poulton-le-Fylde	Alf Clempson
Thornton & Hambleton	John Shedwick
Wyre Rural Central	Matthew Salter
Wyre Rural East	Shaun Turner

**Consultations**

N/A

**Implications:**

This item has the following implications, as indicated:

**Risk management**

There is a legal requirement that county council elections are held every four years.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A



# Agenda Item 6

## Minutes

At a meeting of the Full Council held at Council Chamber, County Hall, Preston, on Thursday, 25th February, 2021

### Present:

County Councillor Susie Charles (Chairman)

### County Councillors

T Aldridge	J Fillis	J Parr
A Ali OBE	A Gardiner	M Pattison
T Ashton	J Gibson	M Perks
A Atkinson	G Gooch	E Pope
L Beavers	M Green	J Potter
J Berry	P V Greenall	J Purcell
P Britcliffe	P Hayhurst	J Rear
I Brown	N Hennessy	P Rigby
P Buckley	S Holgate	A Riggott
T Burns MBE	A Hosker	M Salter
J Burrows	D Howarth	A Schofield
A Cheetham	K Iddon	J Shedwick
S Clarke	M Iqbal MBE	D T Smith
A Clempson	A Kay	K Snape
L Collinge	H Khan	A Snowden
J Cooney	E Lewis	D Stansfield
L Cox	S Malik	P Steen
C Crompton	J Marsh	J Sumner
M Dad	T Martin	M Tomlinson
B Dawson MBE	J Mein	C Towneley
F De Molfetta	J Molineux	S Turner
G Dowding	S C Morris	A Vincent
G Driver	Y Motala	C Wakeford
J Eaton BEM	E Nash	D Whipp
C Edwards	D O'Toole	G Wilkins
K Ellard	G Oliver	P Williamson
D Foxcroft	M Parkinson OBE	B Yates

## 1. Apologies and Announcements

Apologies for absence were received from County Councillor Liz Oades.

## Announcements

### *County Council Elections 2021*

The Chairman acknowledged that this was likely to be the last meeting of the Full Council in this municipal year and the last meeting before the county council elections on 6 May. There were a number of Members who would not be standing for re-election and the Chairman took this opportunity to record the county council's appreciation for the many years of service provided by those Members and conveyed the council's best wishes to them for the future.

County Councillor Azhar Ali and County Councillor Geoff Driver also paid tribute to the service of those Members not standing again.

### **2. Disclosure of Pecuniary and Non-Pecuniary Interests**

None declared.

### **3. Question Time**

County Councillors Charles Edwards; Gillian Oliver; Gina Dowding, Tim Ashton and Paul Greenall asked their respective Questions as follows:

<b>No.</b>	<b>Question From</b>	<b>Subject</b>	<b>For Answer By</b>
1.	County Councillor Charles Edwards	Support for Small Businesses during the COVID-19 Pandemic	Cabinet Member for Economic Development, Environment and Planning
2.	County Councillor Gillian Oliver	Laptops for Schools during Lockdown	Cabinet Member for Children, Young People and Schools
3.	County Councillor Gina Dowding	ME and COVID-19	Cabinet Member for Health and Wellbeing
4.	County Councillor Tim Ashton	Quiet Streets	Deputy Leader and Cabinet Member for Highways and Transport
5.	County Councillor Paul Greenall	Public Realm in West Lancashire East	Leader of the County Council

County Councillor Michael Green, Cabinet Member for Economic Development, Environment and Planning; County Councillor Phillippa Williamson, Cabinet Member for Children, Young People and Schools; County Councillor Shaun Turner, Cabinet Member for Health and Wellbeing; County Councillor Keith Iddon, Deputy Leader and Cabinet Member for Highways and Transport; and

County Councillor Geoff Driver, Leader of the County Council, replied respectively

**4. Confirmation of the Minutes from the Meetings held on 17 December 2020 and 11 February 2021, and from the Extraordinary General Meeting held on 11 February 2021**

**Resolved:** - That the minutes of the meetings held on 17 December 2020 and 11 February 2021, and of the Extraordinary General Meeting held on 11 February 2021, be confirmed and signed by the Chairman.

**5. Report of the Audit, Risk and Governance Committee (Part A)**

County Councillor Alan Schofield moved a report setting out the recommendations of the Audit, Risk and Governance Committee in relation to the Code of Conduct for Members.

**Resolved:** - That:

- (i) The changes proposed to the Code of Conduct as detailed in Appendices 'A' and 'B' to the report to Audit, Risk and Governance Committee, now presented, be approved.
- (ii) The Local Government Association model Code of Conduct be considered further by the Political Governance Working Group, with recommendations from that group being considered by the Audit, Risk and Governance Committee to agree recommendations to Full Council.

**6. Members' Allowance Scheme 2021/22**

County Councillor Keith Iddon moved a report setting out the proposed Members' Allowance Scheme for 2021/22.

The following amendment was proposed by County Councillor David Whipp, seconded by County Councillor David Howarth:

That Special Responsibility Allowances be reduced by 10%.

On being put to the vote, the amendment was LOST.

The following amendment was proposed by County Councillor Paul Greenall, seconded by County Councillor Mark Perks:

1. Section 8.6 of the members allowance scheme (p.85) be deleted as members should not be able to claim travel expenses for attending meetings at County Hall, as that should be regarded as being included in their basic allowance.
2. As per schedule B on p.90, special responsibility allowances for all group Whips and Secretaries should cease with immediate effect.

3. As per schedule B on p.90, special responsibility allowances for all Lead Members and Champions should cease with immediate effect.

On being put to the vote, the amendment was LOST.

The substantive motion was then put to the vote and was CARRIED. It was therefore:

**Resolved:** - That the 2021/22 Members' Allowance Scheme, as presented at Appendix 'A' to the report, now presented, be approved.

#### **7. Independent Remuneration Panel Membership**

County Councillor Keith Iddon moved a report setting out a proposal for the appointment of a new member of the Independent Remuneration Panel, following an open recruitment process and interviews.

**Resolved:** - That the appointment of Ms Lisa Strapps to serve on the Independent Remuneration Panel for a four-year term with effect from 25 February 2021, as set out in the report, now presented, be approved.

#### **8. The Localism Act 2011 - Pay Policy Statement 2021/22**

County Councillor Geoff Driver moved a report setting out the council's proposed 2021/22 Pay Policy Statement as required by the Localism Act 2011.

**Resolved:** - That the recommendations of the Employment Committee be noted and that the 2021/22 Pay Policy Statement, as set out at Appendix 'A' to the report, now presented, be approved.

#### **9. Financial Threshold for Key Decisions**

County Councillor Geoff Driver moved a report setting out the proposed financial threshold above which decisions should be treated as Key Decisions as defined in Standing Order C19 (1) (a).

**Resolved:** - That the financial threshold for Key Decisions, for the purposes of Standing Order C19 (1) (a), remaining at £1.7m for 2021/22, as set out in the report, now presented, be confirmed.

#### **10. Delegation of Pension Administration Functions: London Borough of Hammersmith and Fulham to Lancashire County Council**

County Councillor Eddie Pope moved a report setting out a proposal that Lancashire County Council agrees to the London Borough of Hammersmith and Fulham delegating its pension fund administration function to Lancashire County Council pursuant to section 101 of the Local Government Act 1972.

**Resolved:** - That:

- (i) Agreement be given to the London Borough of Hammersmith and Fulham delegating its pension fund administration function to Lancashire County Council pursuant to section 101 of the Local Government Act 1972 subject to the council entering into appropriate legal agreements with the parties, as set out in the report, now presented.
- (ii) The Director of Corporate Services be authorised to agree the final legal agreement on behalf of the Council, as set out in the report, now presented.

## **11. Urgent Business**

There was no urgent business to be considered.

## **12. Report of the Cabinet (Part B)**

County Councillor Geoff Driver moved the report of the Cabinet from its meetings on 14 January 2021 and 4 February 2021, together with details of urgent Key Decisions taken since the last meeting of Full Council.

**Resolved:** - That the report of the Cabinet, now presented, be noted.

## **13(a) The Audit, Risk and Governance Committee**

County Councillor Alan Schofield moved the report of the Audit, Risk and Governance Committee from its meeting on 25 January 2021. In moving the report, County Councillor Schofield drew Full Council's attention to an error on page 154 where the dates in the section relating to the 'External Audit - Audit Progress Report and Sector Update' should read '2020/21'.

**Resolved:** - That the report of the Audit, Risk and Governance Committee, now presented, be noted.

## **13(b) The Employment Committee**

County Councillor Geoff Driver moved the report of the Employment Committee from its meeting on 8 February 2021.

**Resolved:** - That the report of the Employment Committee, now presented, be noted.

### **13(c) The Overview and Scrutiny Committees**

County Councillor David O'Toole moved the report of the Overview and Scrutiny Committees from their meetings as follows:

Education and Children's Services Scrutiny Committee - 16 December 2020, 13 January 2021 and 2 February 2021

External Scrutiny Committee - 12 January 2021

Health Scrutiny Committee - 15 December 2020 and 2 February 2021

Internal Scrutiny Committee - 22 January 2021

**Resolved:** - That the report of the Overview and Scrutiny Committees, now presented, be noted.

### **13(d) The Lancashire Health and Wellbeing Board**

County Councillor Shaun Turner moved the report of the Lancashire Health and Wellbeing Board from its meeting on 19 January 2021.

**Resolved:** - That the report of the Lancashire Health and Wellbeing Board, now presented, be noted.

### **14. Report of the Lancashire Combined Fire Authority**

County Councillor Frank De Molfetta moved the report of the Lancashire Combined Fire Authority from its meeting on 14 December 2020.

**Resolved:** - That the report of the Lancashire Combined Fire Authority, now presented, be noted.

### **15. To consider Notices of Motion Submitted under Standing Order B36**

#### **1. It was moved by County Councillor Matthew Tomlinson and seconded by County Councillor Michael Green that:**

This Council extends its sympathies and condolences to all our residents and families who have lost loved ones in the COVID-19 pandemic. Council commends everyone across the County, including many of our own staff, who have stepped forward during the last twelve months to provide help, assistance and support to all in our community in such difficult times. In doing so, this Council supports the efforts of South Ribble resident Rachael Lidgett's campaign to mark March 23rd as a day of national remembrance of all those who have died as a result of COVID-19. This Council further commits to provide publicity to the ongoing campaign and petition via its normal communications outlets.

On being put to the vote, the Motion was CARRIED. It was therefore:

**Resolved: - That:**

This Council extends its sympathies and condolences to all our residents and families who have lost loved ones in the COVID-19 pandemic. Council commends everyone across the County, including many of our own staff, who have stepped forward during the last twelve months to provide help, assistance and support to all in our community in such difficult times. In doing so, this Council supports the efforts of South Ribble resident Rachael Lidgett's campaign to mark March 23rd as a day of national remembrance of all those who have died as a result of COVID-19. This Council further commits to provide publicity to the ongoing campaign and petition via its normal communications outlets.

**2. It was moved by County Councillor Julie Gibson and seconded by County Councillor Shaun Turner that:**

This Council notes that between January and August 2020, there was a 74.05% increase in households in Lancashire applying for Universal Credit (figures from the meeting of the External Scrutiny Committee, 12 January 2021).

This Council notes the percentage of unemployment claimants in Lancashire at November 2020 stood at 5.9% (43,430 people) an increase from 5.7% (42,440 people) in October (figures from NOMIS ONS website) and that most of these claimants will have applied for Universal Credit for the first time.

This Council recognises the introduction of the £20.00 uplift by the Chancellor which was introduced to help with the worst effects of the pandemic.

This Council questions why this vital uplift is to be removed in April when Lancashire, along with many other areas, is still in the middle of one of the worst pandemics.

This Council therefore resolves to write to the Secretary of State for Work and Pensions, The Right Honourable Therese Coffey MP to:

- (i) Highlight the rising cases of Universal Credit applications across Lancashire.
- (ii) Ask her to retain the £20 per week uplift in Universal Credit permanently.

The following friendly amendment was proposed by County Councillor Shaun Turner in accordance with Standing Order B42:

This Council notes that between January and August 2020, there was a 74.05% increase in households in Lancashire applying for Universal Credit (figures from the meeting of the External Scrutiny Committee, 12 January 2021).

This Council notes the percentage of unemployment claimants in Lancashire at November 2020 stood at 5.9% (43,430 people) an increase from 5.7% (42,440 people) in October (figures from NOMIS ONS website) and that most of these claimants will have applied for Universal Credit for the first time.

This Council commends the £20.00 uplift in Universal Credit by the Chancellor which was introduced to help with the worst effects of the pandemic.

This Council recognises the positive impact this vital uplift has had and will continue to have as we move toward a post pandemic recovery.

This Council therefore resolves to write to the Secretary of State for Work and Pensions, The Right Honourable Therese Coffey MP to:

- (i) Highlight the rising cases of Universal Credit applications across Lancashire.
- (ii) Ask her to retain the £20 per week uplift in Universal Credit permanently.

The friendly amendment was accepted by County Councillor Gibson and became the substantive motion.

The substantive motion, as amended by County Councillor Turner's friendly amendment, was then put to the vote and was CARRIED. It was therefore:

**Resolved: - That:**

This Council notes that between January and August 2020, there was a 74.05% increase in households in Lancashire applying for Universal Credit (figures from the meeting of the External Scrutiny Committee, 12 January 2021).

This Council notes the percentage of unemployment claimants in Lancashire at November 2020 stood at 5.9% (43,430 people) an increase from 5.7% (42,440 people) in October (figures from NOMIS ONS website) and that most of these claimants will have applied for Universal Credit for the first time.

This Council commends the £20.00 uplift in Universal Credit by the Chancellor which was introduced to help with the worst effects of the pandemic.

This Council recognises the positive impact this vital uplift has had and will continue to have as we move toward a post pandemic recovery.

This Council therefore resolves to write to the Secretary of State for Work and Pensions, The Right Honourable Therese Coffey MP to:

- (i) Highlight the rising cases of Universal Credit applications across Lancashire.
- (ii) Ask her to retain the £20 per week uplift in Universal Credit permanently.

**1. It was moved by County Councillor Jayne Rear and seconded by County Councillor Andrew Snowden that:**

Council is concerned that notwithstanding the countywide 20mph speed limit in residential areas, there is mounting concern amongst residents of increased incidents of speeding traffic.



In addition to the 20mph areas, the county council has introduced other safety features at speeding 'hotspots' such as our Community Concern signs, etc. Through the Lancashire Road Safety Partnership (LRSP) we will soon be deploying four Variable Messaging Signs (VMS) Trailers that have been purchased by the county council. These four mobile units along with the two already deployed by the police will give clear messages urging motorists to slow down. This will also give us much better coverage of the road network, with the partnership being able to cover more sites and giving us the capability to show different messages.

However, ultimately, the responsibility for controlling speeding traffic rests with the Police and the county council is concerned that more could be done to control this problem. The county council wants to continue to work in partnership, especially given the additional investment we are making, to do everything we can to keep our roads safe.

Council therefore resolves to request the Chief Executive and Director of Resources to write to the Police and Crime Commissioner asking him to seek assurances from the Chief Constable that Lancashire Constabulary is treating the problem of speeding traffic as a priority and to inform the county council what measures he proposes to minimise the risk to the people of Lancashire, including how we can work in partnership to continue to further raise awareness.

The following amendment was proposed by County Councillor Lorraine Beavers and seconded by County Councillor Jean Parr:

Council is concerned that notwithstanding the countywide 20mph speed limit in residential areas, there is mounting concern amongst residents of increased incidents of speeding traffic.

In addition to the 20mph areas, the county council has introduced other safety features at speeding 'hotspots' such as our Community Concern signs, etc. Through the Lancashire Road Safety Partnership (LRSP) we will soon be deploying four Variable Messaging Signs (VMS) Trailers that have been purchased by the county council. These four mobile units along with the two already deployed by the police will give clear messages urging motorists to slow down. This will also give us much better coverage of the road network, with the partnership being able to cover more sites and giving us the capability to show different messages.

However, ultimately, the responsibility for controlling speeding traffic rests with the Police and the county council is concerned that more could be done to control this problem. The county council wants to continue to work in partnership, especially given the additional investment we are making, to do everything we can to keep our roads safe.

Council therefore resolves:

- (i) To request the Chief Executive and Director of Resources to write to the Police and Crime Commissioner asking him to seek assurances from the Chief Constable that Lancashire Constabulary is treating the problem of speeding traffic as a priority and to inform the county council what measures he proposes to minimise the risk to the people of Lancashire, including how we can work in partnership to continue to further raise awareness.
- (ii) That we agree that road safety is a concern and more could be done. But the answer has to be having sufficient resources to deal with this issue and many others and, with that in mind, we request that the Chief Executive and Director of Resources writes to the Home Secretary and demands Lancashire's fair share of the increase in funding for Policing.

Following a brief adjournment, County Councillor Rear accepted the amendment subject to the final section of (ii) being as follows:

"..... we request that the Chief Executive and Director of Resources writes to the Home Secretary to request continued investment in Lancashire Policing be made available".

County Councillor Beavers indicated her support for the revised wording above which then became the substantive motion.

The following amendment was proposed by County Councillor Gina Dowding and seconded by County Councillor Paul Hayhurst:

After the second paragraph, insert:

Lancashire County Council recognises that a consistent speed limit of 20 mph throughout urban areas, and not just on residential streets, could have many benefits in tackling speeding as it encourages a driver culture of adopting slower and calmer speeds.

It agrees therefore to respond positively for the call from Lancaster City Council to pilot an area wide 20mph speed limit in Lancaster which includes the A roads through the centre of the city.

The remainder of the motion to remain as drafted.

On being put to the vote, the motion was LOST.

The substantive motion, as amended, was then put to the vote and was CARRIED. It was therefore:

**Resolved:** - That:

Council is concerned that notwithstanding the countywide 20mph speed limit in residential areas, there is mounting concern amongst residents of increased incidents of speeding traffic.

In addition to the 20mph areas, the county council has introduced other safety features at speeding 'hotspots' such as our Community Concern signs, etc. Through the Lancashire Road Safety Partnership (LRSP) we will soon be deploying four Variable Messaging Signs (VMS) Trailers that have been purchased by the county council. These four mobile units along with the two already deployed by the police will give clear messages urging motorists to slow down. This will also give us much better coverage of the road network, with the partnership being able to cover more sites and giving us the capability to show different messages.

However, ultimately, the responsibility for controlling speeding traffic rests with the Police and the county council is concerned that more could be done to control this problem. The county council wants to continue to work in partnership, especially given the additional investment we are making, to do everything we can to keep our roads safe.

Council therefore resolves:

- i. To request the Chief Executive and Director of Resources to write to the Police and Crime Commissioner asking him to seek assurances from the Chief Constable that Lancashire Constabulary is treating the problem of speeding traffic as a priority and to inform the county council what measures he proposes to minimise the risk to the people of Lancashire, including how we can work in partnership to continue to further raise awareness.
- ii. That we agree that road safety is a concern and more could be done. But the answer has to be having sufficient resources to deal with this issue and many others and, with that in mind, we request that the Chief Executive and Director of Resources writes to the Home Secretary to request continued investment in Lancashire Policing be made available.

**2. It was moved by County Councillor David Foxcroft and seconded by County Councillor Ian Brown that:**

Special Guardianship Orders now make up 13% of the permanency arrangements for children leaving care - greater than adoption at 12%. Special Guardianship Orders, and other less formal arrangements for looking after children who may otherwise be received into care, offer the children concerned opportunities to remain within their extended families or with close family friends. If you adopt you are entitled to statutory adoption leave which is equivalent to maternity leave. If you become a special guardian then, despite the benefits it has for the children involved, you are entitled to no statutory paid leave. Council believes the council could do more to encourage and support the uptake of Special Guardianship Orders and resolves to:

- (i) Request that the Executive Director of Education and Children's Services advocates nationally for better national standards on leave for parents undertaking Special Guardianship Orders.

- (ii) Request that the Executive Director of Education and Children's Services, in conjunction with the Director of Corporate Services, explores how the council, as employer, might support staff who are considering becoming Special Guardians and to report proposals to the Corporate Parenting Board and thereafter the Employment Committee.

On being put to the vote, the Motion was CARRIED. It was therefore:

**Resolved: - That:**

Special Guardianship Orders now make up 13% of the permanency arrangements for children leaving care - greater than adoption at 12%. Special Guardianship Orders, and other less formal arrangements for looking after children who may otherwise be received into care, offer the children concerned opportunities to remain within their extended families or with close family friends. If you adopt you are entitled to statutory adoption leave which is equivalent to maternity leave. If you become a special guardian then, despite the benefits it has for the children involved, you are entitled to no statutory paid leave. Council believes the council could do more to encourage and support the uptake of Special Guardianship Orders and resolves to:

- (i) Request that the Executive Director of Education and Children's Services advocates nationally for better national standards on leave for parents undertaking Special Guardianship Orders.
- (ii) Request that the Executive Director of Education and Children's Services, in conjunction with the Director of Corporate Services, explores how the council, as employer, might support staff who are considering becoming Special Guardians and to report proposals to the Corporate Parenting Board and thereafter the Employment Committee.

Angie Ridgwell  
Chief Executive and Director  
of Resources

County Hall  
Preston

## **Minutes**

At an Extraordinary General Meeting of the Full Council, held virtually via Microsoft Teams, on Thursday, 8th April, 2021

### **Present:**

County Councillor Susie Charles (Chairman)

### **County Councillors**

T Aldridge	J Fillis	M Pattison
A Ali OBE	A Gardiner	M Perks
T Ashton	J Gibson	E Pope
A Atkinson	G Gooch	J Purcell
L Beavers	M Green	J Rear
J Berry	P Hayhurst	P Rigby
P Britcliffe	N Hennessy	A Riggott
I Brown	S Holgate	M Salter
P Buckley	A Hosker	A Schofield
T Burns MBE	D Howarth	J Shedwick
J Burrows	K Iddon	D T Smith
A Cheetham	M Iqbal MBE	K Snape
S Clarke	A Kay	A Snowden
A Clempson	H Khan	D Stansfield
L Collinge	E Lewis	P Steen
J Cooney	S Malik	J Sumner
L Cox	J Marsh	M Tomlinson
C Crompton	T Martin	C Towneley
M Dad	J Mein	S Turner
B Dawson MBE	S C Morris	A Vincent
F De Molfetta	Y Motala	C Wakeford
G Dowding	E Nash	D Whipp
G Driver	D O'Toole	G Wilkins
J Eaton BEM	L Oades	P Williamson
C Edwards	G Oliver	B Yates
K Ellard	M Parkinson OBE	
D Foxcroft	J Parr	

## 1. Apologies and Announcements

Apologies for absence were received from County Councillors Paul Greenall and Jenny Molineux.

Announcements

Death

The Chairman reported the recent death of former County Councillor Anthony Greaves, Baron Greaves, who sadly passed away on Tuesday 23 March 2021.

The Council observed a one minute silence.

## 2. Disclosure of Pecuniary and Non-Pecuniary Interests

Name of Councillor	Agenda Item Number(s)	Nature of Interest (non-pecuniary unless stated)
County Councillor Andrew Gardiner	3	Member of Lancaster City Council

## 3. Response to the Consultation on Local Government Reorganisation in Cumbria and North Yorkshire

County Councillor Alan Vincent presented the report detailing the county council's proposed response to the Ministry of Housing, Communities and Local Government's consultation on locally led proposals for local government reorganisation in Cumbria and North Yorkshire, and moved the following motion, seconded by County Councillor Charlie Edwards:

The Government has set out 3 main tests that will form the basis of the considerations of the Secretary of State regarding Local Government reorganisation in Cumbria and North Yorkshire;

1. Whether it will improve Local Government services.
2. Whether there is a good deal of local support in the round for the proposal.
3. Whether the proposed new areas cover a credible geography.

Only 2 of the proposals for Cumbria meet test 3, the credible geography test, the Bay unitary and the single Cumbria unitary, the other 2 failing the population size test.

Of these 2 the Bay proposal fails 1 and 2.

Test 1 because there has been no detailed analysis of the service implications of its proposal, and there is no evidence of the legacy impact on the rest of Lancashire.

Test 2 because there has been no consultation with Lancashire (outside of Lancaster) on their views on the Bay proposal, and indeed no consultation with Lancaster residents based upon the essential information set out below.

It would therefore be inappropriate to support the Bay proposal in the absence of a full analysis of any risk to vital services it might entail; without a full assessment of the detriment it might cause to people reliant on those services; without a full assessment of the cost implications on residents and businesses alike as well as the impact on historical and cultural services, unique to Lancashire and Lancaster in particular, especially as no Local Government reorganisation is planned for the rest of Lancashire.

In conclusion therefore based upon the above Lancashire County Council resolves that in the absence of the analysis and consultation required to meet the 3 Government tests, the only proposal that meets the Government tests is the single Cumbria proposal.

And further resolves that a copy of the Officer's report also be submitted to Government. The County Council finally resolves that it has no comment to make upon the North Yorkshire proposals.

On being put to the vote, the amendment was CARRIED. It was therefore:

**Resolved:** - That:

The Government has set out 3 main tests that will form the basis of the considerations of the Secretary of State regarding Local Government reorganisation in Cumbria and North Yorkshire;

1. Whether it will improve Local Government services.
2. Whether there is a good deal of local support in the round for the proposal.
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assessment of the cost implications on residents and businesses alike as well as the impact on historical and cultural services, unique to Lancashire and Lancaster in particular, especially as no Local Government reorganisation is planned for the rest of Lancashire.

In conclusion therefore based upon the above Lancashire County Council resolves that in the absence of the analysis and consultation required to meet the 3 Government tests, the only proposal that meets the Government tests is the single Cumbria proposal.

And further resolves that a copy of the Officer's report also be submitted to Government. The County Council finally resolves that it has no comment to make upon the North Yorkshire proposals.

Angie Ridgwell  
Chief Executive and Director  
of Resources

County Hall  
Preston



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
None;

**Constitution of the County Council 2021/22**  
(Appendix 'A' refers)

Contact for further information:  
Josh Mynott, Tel: (01772) 534580, Democratic and Member Services Manager,  
josh.mynott@lancashire.gov.uk

**Executive Summary**

Full Council is required to approve the Constitution on an annual basis. This report seeks the council's approval of the Constitution for the year ahead, noting changes made since the Annual General Meeting in 2020.

**Recommendation**

Full Council is asked to:

- (i) Note the changes made to the Constitution since the Annual General Meeting in 2020.
- (ii) Consider any changes Full Council might wish to make to the Constitution to enable the efficient and effective running of the county council.
- (iii) Authorise the Director of Corporate Services to make any consequential changes to other parts of the Constitution arising from these changes; and
- (iv) Approve the Constitution of the county council for the year 2021/22.

**Background and Advice**

Full Council is required to approve the county council's Constitution on an annual basis. Appendix 'A' lists the changes that have been made to the Constitution since the Annual General Meeting in 2020, for information.

The full Constitution is available on the county council's website via the following link, or by using the search field:

<https://council.lancashire.gov.uk/ieListDocuments.aspx?CId=914&MId=2916&Ver=4&info=1&bcr=1>

Note that the changes introduced to Section A of the Standing Orders last year to facilitate virtual meetings expired on 7 May and have now been removed from the Constitution.

### **Consultations**

N/A

### **Implications:**

This item has the following implications, as indicated:

### **Risk management**

The county council is required to have a constitution, setting out the various roles and functions of different parts of the council and how decisions are made. Parts of the Constitution are governed by statute, which require particular arrangements to be included, for example on meetings to be held in public, establishment of committees, or who can make certain decisions. In most areas, within the statutory framework, the council has some freedom to make its own arrangements. The changes proposed to the county council's Constitution in this report ensure that the council continues to meet its statutory obligations.

### **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Summary of changes to the Constitution since the Annual General Meeting in 2020

<b>Amendment to</b>	<b>Summary details</b>	<b>Approved by</b>	<b>Date</b>
Part 2 – Article 5 (Overview and Scrutiny)	The Children's Services Scrutiny Committee and the Education Scrutiny Committee were merged to form the Education and Children's Services Scrutiny Committee.	Full Council	16 July 2020
Part 2 – Article 7 (Other Committees of the Council)	The Lancashire Local Pension Board Terms of Reference were updated in line with the recommendation of the Pension Fund Committee.	Full Council	15 October 2020
Part 2 – Article 4 (The Leader, the Cabinet, members of the Cabinet, Council Champions and Lead Members)	Amended in line with the Cabinet's decision to appoint a Champion for Mental Health.	Full Council	15 October 2020
Appendix I – Members' Allowance Scheme	Updated to include a Special Responsibility Allowance for the Champion for Mental Health.	Full Council	15 October 2020
Appendix E – Members' and Co-opted Members' Code of Conduct	Updated in line with the recommendations of the Audit, Risk and Governance Committee, with changes to Annex 1 and the addition of section 7 and Annex 2.	Full Council	25 February 2021
Appendix I – Members' Allowance Scheme	The Members' Allowance Scheme for 2021-22 was approved.	Full Council	25 February 2021
Appendix C – Procedural Standing Orders (Section A – General and Introduction)	The Addendum allowing virtual council meetings in line with Coronavirus	N/A	12 May 2021

	regulations, expired on 7 May 2021 and was removed.		
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**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
None;

**Membership of Committees and Related Appointments 2021/22**  
(Appendix 'A' refers)

Contact for further information:  
Josh Mynott, Tel: (01772) 534580, Democratic and Member Services Manager,  
josh.mynott@lancashire.gov.uk

**Executive Summary**

Membership of committees and related appointments for 2021/22.

**Recommendation**

Full Council is asked to consider and approve:

- (i) The Constitution and membership of the committees of the county council for 2021/22, as set out at a) below.
- (ii) The appointment of Chairs and Deputy Chairs of those committees for 2021/22, as set out at b) below.

**Background and Advice**

**a) Constitution and Membership of Committees of the County Council for 2021/22**

Full Council is required to approve the Constitution and membership of committees in accordance with the political balance rules set out in the Local Government and Housing Act 1989.

This means that the makeup of each committee must reflect the proportions of seats held on the Full Council by each political group. The composition of each committee, in line with these rules, is set out at Appendix 'A'. Nominations for membership should be made in writing by the respective political groups to the Director of Corporate Services.

## **b) Appointments of Chairs and Deputy Chairs of Committees for 2021/22**

The Constitution requires that the county council must, at its Annual Meeting, consider the appointment of various Chairs and Deputy Chairs of committees for the following year.

Full Council is therefore asked to consider the appointment of members to the positions of Chair and Deputy Chair of the following committees for 2021/22:

- Urgency
- Internal Scrutiny
- External Scrutiny
- Education and Children's Services Scrutiny
- Health Scrutiny
- Budget Scrutiny Working Group
- Development Control
- Regulatory
- Audit, Risk and Governance
- Pension Fund
- Student Support Appeals
- Employment
- Conduct
- Lancashire Health and Wellbeing Board

In accordance with its terms of reference, the appointment of a Chair and Deputy Chair of the Cumbria and Lancashire Joint Health Scrutiny Committee is a matter for the committee itself and does not require Full Council approval.

### **Consultations**

N/A

### **Implications:**

This item has the following implications, as indicated:

### **Risk management**

It is a statutory requirement that the Full Council must approve political group balance allocations on committees and the county council's standing orders require the appointment of Chairs and Deputy Chairs of committees.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A





## Committee Structure May 2021

Committee	Total membership	Total County Cllrs	Con	Lab	Green <sup>1</sup>	Lib Dem <sup>1</sup>	Co-opted
Full Council (Percentage of seats)	84	84	57.14	38.10	2.38	2.38	-
Audit, Risk and Governance	8	8	5	3			0
Conduct	5	5	3	2			0
Student Support Appeals	4	4	3	1			0
Pension Fund	19	12	7	5			7 (v)
Development Control	12	12	7	5			0
Regulatory	12	12	7	5			0
Employment	8	8	5	3			0
Urgency	12	12	7	5			0
Internal Scrutiny	12	12	7	5			0
External Scrutiny	12	12	7	5			0
Health Scrutiny	24	12	7	5			12 (nv)
Cumbria and Lancashire Joint Health Scrutiny Committee	8	4	3	1			0
Education and Children's Services Scrutiny	22	16	11	5			5 (v), 1(nv)
Health and Wellbeing Board <sup>2</sup>	4	4	4				-

### Other appointments

	Total membership	Total County Cllrs	Con	Lab	Green	Lib Dem	Others (including co-opted)
Combined Fire Authority <sup>3</sup>	25	19	11	7		1	6 <sup>4</sup>
Lancashire Local Pension Board	9	1	1				8

### Notes:

1 The Green and Liberal Democrat Groups are not entitled to any seats based on individual committee balances. However, to ensure overall proportionality is maintained, the Labour Group are required to give up 4 seats on any committees, to be divided equally between the Green and Liberal Democrat Groups.

2 Does not need to be politically balanced

3 See separate report on this agenda

4 Three full members each from Blackpool, and Blackburn with Darwen Councils

(v) - voting (nv) - non-voting



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
(All Divisions);

**Report of the Cabinet (Part A) - Community Safety Agreement**  
(Appendix 'A' refers)

Contact for further information:  
Craig Alker, Tel: (01772) 537997, Business Support Officer,  
craig.alker@lancashire.gov.uk

**Executive Summary**

Full Council is asked to consider the recommendation of the Cabinet in respect of approving the Community Safety Agreement, as determined by the county council's Policy Framework.

The report considered by Cabinet is set out at Appendix 'A'.

**Recommendation**

That Full Council considers the Cabinet's recommendation to approve the Community Safety Agreement.

**Background and Advice**

At its meeting on 1 April 2021, Cabinet considered a report setting out details of the Community Safety Agreement.

The full report considered by Cabinet is attached at Appendix 'A'.

At that meeting, Cabinet recommended that Full Council approves the Community Safety Agreement.

**Consultations**

N/A

**Implications:**

This item has the following implications, as indicated:

**Risk management**

Risk management implications are set out in the report at Appendix 'A'

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

## Report to the Cabinet

Meeting to be held on Thursday 1 April 2021

## Report of the Head of Service – Health, Equity, Welfare and Partnerships

### Part I

Electoral Division affected:  
(All Divisions);

## Community Safety Agreement

(Appendices 'A' and 'B' refer)

Contact for further information:

Debbie Thompson, Tel: 01772 625290, Public Health Specialist (Stronger and Safer Communities) [debbie.thompson@lancashire.gov.uk](mailto:debbie.thompson@lancashire.gov.uk)

### Executive Summary

There is a statutory requirement for the Lancashire Community Safety Partnership Board, in its role as the Community Safety Strategy Group, to develop a community safety agreement. The agreement sets out how responsible authorities will work together to address the key community safety issues in Lancashire on an annual basis.

This report presents the annual refresh of the Lancashire Community Safety Agreement which has been developed in collaboration with community safety leads, to reflect the issues and threats from crime and anti-social behaviour evidenced in the current strategic assessment.

### Recommendation

Cabinet is asked to note the Community Safety Agreement (Appendix B) and recommend its approval to Full Council, as determined by the Council's Policy Framework.

### Background and Advice

The Lancashire Community Safety Partnership Board undertakes the function of the County Community Safety Strategy Group. Under the Crime and Disorder Act 1998 there is a requirement for the group to review and prepare the Community Safety Agreement for the county area on behalf of the responsible authorities each year.

The Community Safety Agreement is a strategic agreement between the responsible authorities identifying how we will work together to address the community safety priorities and thereby reduce crime and disorder. It is based on the strategic

assessment of crime and disorder which gives an account of long-term issues and threats from crime and anti-social behaviour across Lancashire. The latest full assessment for Lancashire (Lancashire Strategic Assessment) was completed in October 2018 (Appendix A). Fourteen separate profiles have also been produced for each district and unitary authority.

Local Community Safety Partnerships utilise the information contained in the strategic assessment to address the key priorities through development and delivery of a local partnership plan.

The current Community Safety Agreement (Appendix B) reflects the issues and threats from crime and anti-social behaviour evidenced in the latest strategic assessment and sets out how the responsible authorities will work together to address the identified priorities and reduce crime and anti-social behaviour. It has been updated in collaboration with the district community safety leads from across the county.

The Community Safety Agreement is not intended to detail all activity, but it does identify the key priorities and the partnership approach to be taken. It identifies the link to local Community Safety Partnership plans and other relevant strategies and plans that help deliver against the identified priorities.

Partners are currently working on the data and evidence base for the next Community Safety Agreement, with the final document planned for publication in October 2021. Undoubtedly the scope of the next full assessment will address community safety issues that may have arisen as a consequence of the Covid-19 pandemic.

## **Consultations**

The Community Safety Agreement has been refreshed in collaboration with community safety partner leads and was endorsed by the Lancashire Community Safety Partnership Board at its meeting on 26 February 2020. It was also subject to consideration by the External Scrutiny Committee at its meeting on 5 March 2019.

The priorities have been informed by the 2018 full strategic assessment which is the result of 6 months of research, analysis, engagement and consultation with key stakeholders.

## **Implications:**

This item has the following implications, as indicated:

### **Risk management**

### **Crime and Disorder**

The Community Safety Agreement 2019/22 fulfils the statutory obligations of community safety partners as set out in the Crime and Disorder Act 1998.

## List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II

N/A







**PARTNERSHIP  
INTELLIGENCE**

## **LANCASHIRE STRATEGIC ASSESSMENT**

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**2018 - 2021**

**October 2018**

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## ACKNOWLEDGEMENTS

Craig Brown (Lancaster Council), Joanne Burrow (Intelligence Analyst), Nicola Byrne (Health Equity, Welfare & Partnerships, LCC), Hannah Cartmell (Partnership Intelligence Analyst), Amanda Downes (Health Equity, Welfare & Partnerships, LCC), Rebecca Eckersley (Partnership Intelligence Analyst), Mick Edwardson (Business Intelligence, LCC), Alison Hatton (Preston Council), Catherine Hoyle (OCG & GENGA, Police), Rachel Johnson (Partnership Intelligence Analyst), Scott Keay (Data Analytics & Insight Manager, Police), Cliff Owens (West Lancashire Council), Paolo Pertica (Blackpool Council), Robert Ruston (Office of Police & Crime Commissioner), Lynda Waddington (Partnership Intelligence Analyst), Russell Walton (Health Equity, Welfare & Partnerships, LCC), Andrew Wright (Road Safety Partnership)

Email: [CSPAnalysis@Lancashire.pnn.police.uk](mailto:CSPAnalysis@Lancashire.pnn.police.uk)

Website: MADE (Multi-Agency Data Exchange) available via [www.lancashire.gov.uk/lancashire-insight/community-safety/](http://www.lancashire.gov.uk/lancashire-insight/community-safety/)

**AIM**

The strategic assessment (SA) is a statutory requirement for community safety partnerships as outlined in the Crime and Disorder Act 1998. The aim of this SA is to provide an account of long-term issues and threats from crime and anti-social behaviour (ASB) across Lancashire<sup>1</sup>. This SA is produced on a 3-year cycle, which increases capacity to develop partnership intelligence assessments on significant threats, issues and gaps in knowledge. These assessments provide extensive research and understanding of strategic issues.

**PURPOSE**

The purpose of this SA is to highlight significant crime and ASB threats and issues that impact on community safety. It is the key evidence base that supports the community safety agreement, local partnership plans, the policing and crime plan and the Constabulary control strategy. Research, study and analysis draw out key conclusions to aid strategic decision-making in developing control measures to reduce the threat and harm from crime and ASB.

This assessment is a concise account of key strategic issues impacting across the county. For a more in-depth understanding of localised issues, this assessment should be read alongside the strategic assessment district profiles (14 in total, 1 per local authority), existing partnership intelligence assessments and the serious and organised crime local profile. The serious and organised crime local profile provides detail on organised crime groups and gangs and the impact of their activity within the local communities. The local profile is based on Home Office guidance for police and community safety partners.

This assessment does not provide an exhaustive account of all threats and issues: the Counter Terrorist Unit (at Lancashire Constabulary) produce a separate assessment that details the threats and issues from terrorism and extremist activity.

It is not the purpose of this assessment to provide a commentary on performance or management information.

**METHOD**

This assessment (along with 14 SA district profiles) is the result of 6 months research, analysis, engagement and consultation with key stakeholders, community safety partner agencies and all 14 local authorities. The process commenced with a stakeholder conference (April 2018) and has been followed by 3 area<sup>2</sup> workshop consultations (May 2018), project steering group meetings and additional local authority (local CSP) consultation meetings. The assessment has also been through a critical review by its project steering group.

The Living in Lancashire questionnaire has been used to survey the residents of Lancashire as to their concerns regarding crime, ASB and community safety. This has been supported by research from PACT (Police and communities Together) panels.

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<sup>1</sup> Lancashire in this document refers to pan-Lancashire, which includes all 14 local authority areas.

<sup>2</sup> Police divisional areas (also known as BCU – Basic Command Unit)

This assessment is accompanied by 14 local SA district profiles that detail significant issues in each area of the county. Existing partnership intelligence assessments, and local analytical profiles have been used to provide supporting evidence, additional research and analysis. These are listed in the bibliography.

The date parameters for trend analysis are April 2015 to March 2018, unless otherwise stated.

## **EXECUTIVE SUMMARY**

This assessment highlights some of the key issues and risks across Lancashire which affect the local communities. They require multi-agency engagement to improve safeguarding, reduce vulnerability, reduce crime and anti-social behaviour, and fear of it.

- The top crime and anti-social behaviour categories impacting across the county are:
  - Violence against the person
  - Domestic abuse
  - Sexual offences incl child sexual exploitation
  - Burglary
  - Road safety
- Health issues are becoming more and more apparent as factors relating to community safety (crime and disorder) – this is supported by wider research.
- Vulnerability for different age groups is a theme throughout the assessment.
  - Young people – missing from home episodes, links to domestic abuse, sexual exploitation, anti-social behaviour, road safety, mental health and links to serious organised crime (county lines).
  - Elderly – increase in missing from homes, victim of fraud and cyber-crime, road safety, mental health and fire safety within the home.
  - Partners at the stakeholder events held across the county were concerned at the lack of services/diversionary activities for young people. Behaviours of young people was seen as an issue, both school and ASB related – and the need to educate young people at primary level around healthy relationships and life skills, appropriate to their age.

Mental health services for both young and adult age groups were highlighted as an issue – and it was often felt that the response was too late and only dealt with at crisis point, although this was sometimes due to denial of the issue by the individual concerned.

*A recommendation from the workshops was to invite and involve the Education Department into partnership meetings/environment.*

- There is the opportunity to support the above issues by developing and understanding knowledge of the Place Based Integrated Hubs (Early Action) and what services are available. Each team is tailored to meet the need of the area, and its purpose is to provide a multi-agency intervention at the earliest opportunity, delivering sustained solutions to individual and family problems which will ultimately build social resilience and thriving communities. This provides a platform for the community safety partnerships across the county to have involvement at an early stage within the process, rather than at crisis point.
- The issues across the county and dwindling resources also highlight the need to include asset-based community development (ABCD). This focusses on using existing knowledge, skills and strengths within the community, and empowers them by encouraging them to utilise what they already possess, rather than seek assistance from outside of their community. This offers the opportunity for non-commissioned services to deal with lower level issues within the community. This is seen as a positive way of engaging the local community and compliments the priority set out by the Police and Crime Commissioner of 'developing safe and confident communities'.

## **RECOMMENDATIONS**

1. The Strategic Assessment enables future work streams to be identified. It is evident that there needs to be further work undertaken to better understand issues around the below, with governance provided by the Public Service Board:
  - a. Domestic Abuse
  - b. Child Abuse/Exploitation
  - c. Modern Day Slavery
  - d. Victim Engagement
2. Community Safety Agreement – key themes within the assessment to feature within the CSA, which include vulnerability, victims, justice, public safety and serious organised crime.
3. The Strategic Assessment and Local District Profiles are to be used as evidence to support commissioning and targeting of issues across the county. They are to support the local delivery of the partnership plan, and the setting of the priorities for the next three years.

## RISK/THREATS

The MORILE (Management of Risk in Law Enforcement) risk assessment process has been used to rank the various threats and issues identified by Lancashire Constabulary. The risk matrix then considers the mitigation of the organisational position through scoring its capacity and capability. The scoring of the matrix was completed in consultation with identified operational SMEs (subject matter experts) and key practitioners. This process has drawn out thematic issues that are known (table 1) and a separate list of those that are unknown / unable to score, due to a lack of subject knowledge, lack of data or intelligence and a requirement for partnership support/evidence (table 2). Child abuse and human trafficking are in both tables as it is not clear at this stage if there is suitable strategic understanding of the threat from either to Lancashire.

Table 1: Identified known threats

Rank	Thematic: known threats
1	Terrorism
2	Violence: domestic assault
3	Hate
4	KSI collisions
5	Child abuse
6	Domestic abuse
7	Human trafficking
8	Rape
9	Cross border: county lines
10	CSE

Table 2: Identified unknown threats/gaps

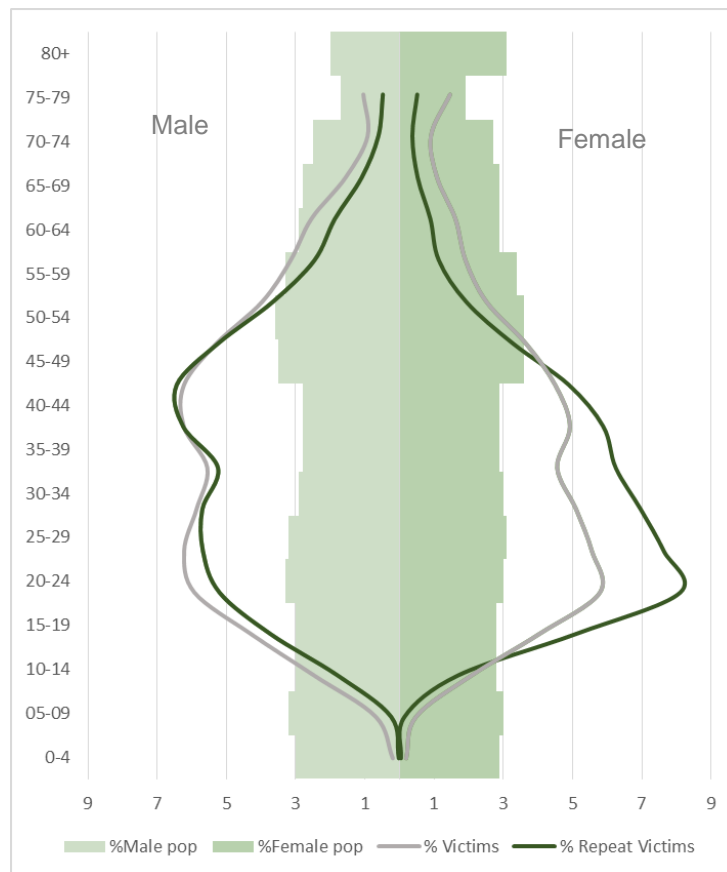
Rank	Thematic: significant gaps
1	Counterfeit goods
2	Fraud
3	Cyber-crime: dependent
4	Child abuse
5	Human trafficking

## VULNERABILITY/VICTIMS

- **Domestic Abuse (DA)** is an issue for all districts of Lancashire. Domestic abuse crimes have shown significant increases, especially assaults. However, serious assaults remain static over the last 3 year period. The number of MARAC cases discussed, repeat cases and number of children in household have increased over the same period – this can have long term effects on the child as they reach adulthood.
- **Repeat Victimization** has been recorded at 21% (but could still be as high as 40%). A concern is that the volume of repeat victims is on the increase. Repeat victims are more likely to be re-victimised within 3 months of their previous victimisation. Therefore, crime prevention and victim support are recognised as being essential in reducing the future risk and safeguarding victims and vulnerable people.
  - Alcohol and domestic abuse are key drivers in relation to repeat victimisation. Alcohol was a factor in at least 15% of cases and domestic abuse was cited as a factor in at least 18% of cases.
  - In relation to those who were revictimised the most, mental health and vulnerability were significant factors. This supports previous research around traits of those individuals victimised.

- Males were more likely to be a repeat victim of acts endangering life, theft, robbery and public order offences. Females are more prone to becoming a repeat victim of violence against the person, harassment and sexual offences.
- The highest number of repeat victimisation occurred in the most deprived wards in the county.
- There were 3,820 repeat victims of crime who had also been an offender during the five year time period considered (2012-2017). These were predominantly violent crimes committed by males between the ages of 16 and 24 years.

**Figure 1: Percentage population of Lancashire by gender overlaid with the percentage victim and repeat victim population in Lancashire – 2012-2017.**



In 2017, the new service provider, Victim Support, commenced delivery of revised service specification for Lancashire victim services. The service includes specialist support for victims of domestic abuse, sexual abuse, hate crime and children & young people. Victims, especially vulnerable victims are rarely the victim of just a single crime type. An integrated approach offers the best opportunity to meet the victims’ needs without them having to go through their experience to multiple different providers.

- **Child sexual exploitation** referrals have reduced in the last 2 years. There have been a number of partnership activities undertaken across the county to increase awareness, work with victims and to educate a better understanding of the issues relating to CSE. As highlighted above within the MORILE assessment, CSE/child abuse is a key threat, and remains an area of business where there are knowledge gaps. Continued partnership working is required to obtain a better understanding.
- **Hate crime** reporting has increased in recent years. There has been a lot of partnership work undertaken to encourage victims to come forward and report such crimes, as these people are often seen as some of the most vulnerable within society, and they have had little or no support with these issues. Hate crime is a 'perception' based crime and it must be seen as a priority to support the victims in these cases. Research with Leeds University has identified pockets of hate incidents and potential community tensions by use of social media. Results from the research using crime data show that 10% of the victims are school pupils or university students, with offenders and victims living in different neighbourhoods and the majority of hate incidents occurring in town centres where the populations meet.
- **Modern Day Slavery (MDS)** – there have been an increasing number of reports since the beginning of 2018. The east of the county has had the highest number of reports, but it is likely that the numbers correlate to the resources aligned to each area at this moment in time. Increased awareness and education around this area of crime are also likely to have had a direct impact, with increased reporting from partner agencies also noted during the last 12 months.
  - Referrals into the National Referral Mechanism (NRM) predominantly relate to criminal exploitation of Vietnamese males discovered in cannabis farm settings. These have been evidenced across the County and links established between offences suggesting that a much larger network and organised group are responsible with crossovers into neighbouring force areas. Labour exploitation of British, Vietnamese and Romanian nationals is also evidenced relating to various scenarios ranging from nail bars to agricultural businesses.
  - Recent analysis of the typologies of modern slavery highlight that whilst some areas of modern slavery are routinely recognised, reported and understood in Lancashire i.e. sexual exploitation of adult females, criminal exploitation in relation to labour in illegal activities (cannabis farms), other areas are potentially overlooked and opportunities missed i.e. criminal exploitation for acquisitive crime and forced begging, domestic servitude involving partners and extended family, and criminal exploitation for gang related criminality (county lines). Action Plans to address these gaps are being formulated and will be shared across the Genga platform when complete.
- **Missing From Home (MFH)** reports have increased in recent years. 70% of MFH relates to persons under 18 years of age. 4% relate to those 65 years and over. As Lancashire has an aging population, and with the links to mental health (dementia) deterioration, it is anticipated that elderly MFH's are likely to increase in the coming years. Of note, is that the peak locations of where people frequently go missing from are predominantly children's care homes.



**JUSTICE/REOFFENDING**

- The **reoffending** rate remains around 30%. This is not expected to change in the near future.

Partnership intelligence research, supported by UCLan, has shown that robbery and theft offences, as a first time offence, is a predictor of chronic reoffending. Key findings were also found that indicated key characteristics within the 3 main chronicity groupings of reoffending

- Minor & major offenders were younger (10-17yrs, 18-24yrs)
- Chronic offenders were older (25-31yrs, 32-40yrs), and theft was registered as a first offence
- Increase odds of robbery appearing as chronicity of reoffending increases.

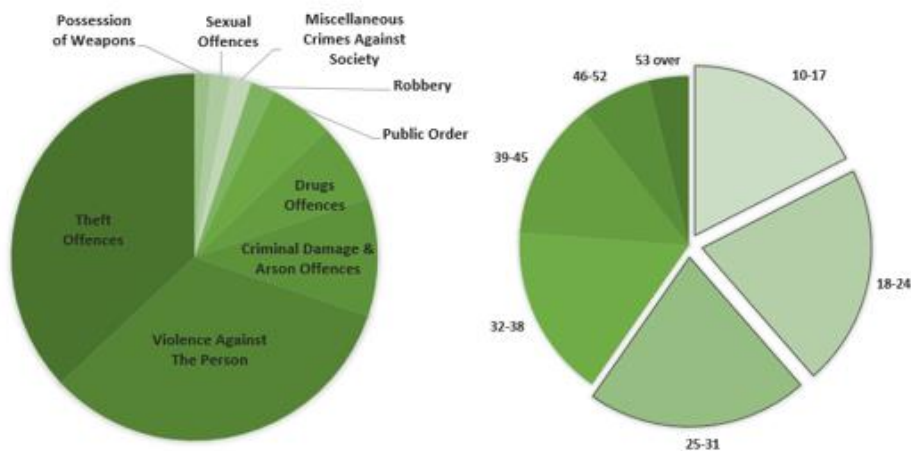
Young white males are more likely to reoffend, with offences that lead to potential financial gain (robbery and theft), strongest in predicting future reoffending. Those who committed a robbery were twice as likely to reoffend within 12 months as those who had not. Offenders who committed drug offences were less likely to reoffend in the near future – potentially due to being on remand for such offences.

Peak age groups for male reoffenders were 18-31 years, whilst for females it was 32 years+. Over half of all reoffenders who had committed a theft as their most recent offence were aged 32 years+.

18-31 years was the peak age group for violence offences, with 37% of all reoffenders being involved in a domestic abuse offence within the last 12 months. Younger people (10-24 years) were more likely to increase the severity (harm) of offending.

**Figure 2: Latest offence distribution of reoffenders**

**Age distribution of reoffenders**



Welfare reform – since the introduction of Universal Credit, nationally there has been an increase of charity-run foodbanks which offer not only food, but housing advice, job finding clubs, budgeting sessions and more, as the voluntary sector is stepping up where the welfare state has stopped. A number of media articles have been written stating how the individuals do not have enough money to survive and are pushed into destitution, crime and ill health. It has been said that those in need are committing crimes such as drug dealing and shoplifting to survive. It has also been noted, that due to the payments being made on a monthly basis, individuals are being taken advantage of, as they are seen to be ‘cash rich’ for a short time. Further work needs to be undertaken locally to assess the impact of the reform across Lancashire and the effects on crime, offending and wellbeing.

## PUBLIC SAFETY

- **Crime** has been increasing in recent years, with a 30% increase from 2015/16 to 2017/18. The peak crime categories include assault with injury, assault without injury, criminal damage, other theft and shoplifting. These categories account for over half of all volume of crime. When looking at crime in a different perspective – harm – and using the ONS Crime Severity Tool<sup>3</sup>, these volume crimes account for 20% of harm across the county.

Using the ONS Crime Severity Tool to look at the most harmful crime categories, gives a different picture to that mentioned above. The most harmful crime types include residential and commercial burglary, assaults, wounding, rape, robbery and sexual activity involving a child. These crimes account **for 25% of the volume, but 68% of harm**. Investigations into the most harmful crimes are also the most resource intensive, not just for the police, but for partners as well.

**Figure 3: % of crime count and its proportion of harm**



There has been a slight increase in all burglary across Lancashire, but with the definition of burglary dwelling being amended from April 2017 to residential burglary, it is difficult to say whether there have been actual increases in burglary to domestic properties. The Optimal Forager approach to domestic burglary targeting has been used in Lancashire since 2014 and is based on research by the Jill Dando Institute into ‘Near Repeat Victimisation’. Forager is very much a partnership response and process where tasking and resourcing can be shared across agencies.

<sup>3</sup> ONS Crime Severity Tool – weighting based on sentencing data. October 2017.

Implementation failure can hinder its impact, therefore it is essential for partners to engage fully to ensure success as a variety of tactics can be applied including community engagement and crime prevention.

With an estimated growth of 8% in dwellings across the county, this creates growth in the local communities and further opportunity for offenders to commit crime, which impacts on the demands of the partners. Residential burglary is currently the top harm category (ONS) in Lancashire. Community resilience is essential in developing long-term strategies to tackle localised harm, especially with diminishing resources. This is difficult to develop and requires collaboration and leadership from local partnerships with responsible authorities, supporting agencies and the 3<sup>rd</sup> sector. Research demonstrates the benefits of working directly in local community and the appropriate targeting of hot spots through a number of ways.

**Fraud and cyber-crime** – Online and postal scams have been identified as targeting vulnerable people. **Trading Standards** have identified that online fraudsters are directly targeting vulnerable adults (1/3 of those targeted already known to social care as vulnerable). Therefore, there is a growing requirement to work in collaboration to reduce impact and prevention from such crime.

**Violence against the person** accounts for one-third of all reported crime. Non-injury violence – including non-injury assaults, harassment, malicious communication and stalking are showing the largest increases. The number of public order offences has also seen a large increase during the last few years. Over one-third (35%) of assaults are alcohol related.

- **Anti-Social Behaviour (ASB)** continues to be an issue across Lancashire – this includes noise nuisance, neighbour disputes, repeat incidents and youth related nuisance. Numerically, the number of reported ASB incidents has been reducing, with some of the incidents previously recorded as ASB now being reported as a public order crime. Research into ASBRAC has shown links with a person's health as a contributory/determining factor
  - Mental health is a determining factor or as a result of ASB in at least 43% of cases.
  - One-third of cases involved drugs/alcohol or both.
  - There was a strong correlation between cases involving mental health and noise.
- **Fire Safety** – Lancashire Fire and Rescue Service have highlighted issues around elderly and vulnerable residents within their strategy – particularly those living alone. There are 13.2% of households with an adult living alone aged 65 or over, and whilst living alone may not necessarily affect an individual's fire risk; combined with specific demographic characteristics can do so. Age, mental health, physical wellbeing and living environments can all play a part in contributing to an individual's circumstances to make them considered to be at higher risk from death or injury caused by fire. At present, those living alone over pensionable age fall in the highest category for accidental dwelling fires.

Deliberate fire settings have reduced over the last 10 years and whilst education is important, it is not the only tool that LFRS use. By working in close partnership with the Police, the Local Authorities and many other key partners the Service has in place an abundance of deliberate fire reduction activities. These range from the Arson Threat Home Fire Safety Check (ATHFSC) which is a specialist service in place for individuals at high risk of an arson attack, to meetings such as the Service Intelligence and Analysis Group (SIAG) where incident related intelligence is shared and analysed to influence and inform future risk reduction work.

## **ENGAGE THE PUBLIC**

The Living in Lancashire survey involved sending out 2,916 questionnaires to residents across Lancashire. There was a 68% (1,991) response rate with all community safety, crime and policing questions answered by respondents. Analysis of the results found the following highlights:

85% of respondents felt safe in their local area – with the age group of 60 yrs+ feeling most safe (88%).

A lack of police presence (14%) was the most significant reason why respondents felt unsafe in their local area.

More than three-quarters of respondents felt that issues with violence, sexual exploitation and organised crime were *not a big problem*.

38% of respondents felt that burglary, with half of respondents aged 25-44 years, was a *problem*.

53% felt drug dealing was a *problem* in their area, with respondents aged 25-59 years having most concern.

Dangerous driving was seen as a *big problem* for 49% of respondents (increase from previous survey).

Less than half of respondents felt that the police and other local public services are dealing with crime and ASB successfully – this has been reducing in recent surveys.

Cleanliness of the streets (34%) and access to green areas (12%) were issues that had increased in dissatisfaction in local communities.

## **SERIOUS ORGANISED CRIME**

The most direct harm to local communities is through the distribution and supply of a variety of drugs. The harmful effect from drug use is seen in the user's health, and also within the chaotic lifestyle they adopt – impacting on the community and partner resources.

The Trafficking of Class A Drugs is significant problem which impacts on local communities and families. Drug dependency drives the crime cycle and Organised Crime Group's (OCG's) exploit young and vulnerable persons and enforce debts and territory through the use of violence enabled by weapons and firearms.

There is an enduring and growing threat from the increasing number of OCGs coming from Greater Manchester and Merseyside. Threats from violence and the targeting of vulnerable people in relation to 'cuckooing'<sup>4</sup> has been evident in the county. Therefore, partners need to work together (GENGA<sup>5</sup>) to improve community resilience and community response to tackle issues. It is also apparent that the county lines model<sup>6</sup> for drug dealing is evident in Lancashire. This is increasing the county's exposure to a growing number of OCGs.

The total number of OCG's in Lancashire has risen. The majority of the groups fall within tier 4 for monitoring with approximately 30% of active OCG's being tackled at tiers 1-3 (1: live operation, 2: disruption, 3: development). The main crime type remains drug activity which is coupled with violent criminal activity. This is a reflection of the county lines approach mentioned above.

Issues around the exploitation of vulnerable people have become a more prominent issue across Lancashire. A number of operations have evidenced the sexual exploitation of women (notably Romanian females) and labour exploitation of people (e.g. in car washes and nail bars). The majority of human trafficking referrals are in relation to sexual exploitation.

There has been a rise in the number of modern day slavery / human trafficking OCG's over the last 12 months as this remains a National high priority and multi-agency working is crucial to develop this area further within Lancashire. There is a rising concern around commissioned services and support for identified victims of human trafficking and modern slavery. There have been identified issues where victims have fallen out of protective services and become re-trafficked. This requires a partnership response and solution to ensure that victims can be housed and safeguarded.

SOC disruption is difficult to measure and challenging to fully understand what successful disruption looks like. There is a growing emphasis on working in partnership (GENGA) to tackle the harm in local communities from SOC. Therefore, there is a need to improve collaborations and working at a local Community Safety Partnership level. It is recognised that more work can be done to engage with local community assets to improve local resilience.

Community Safety partners in Blackpool have successfully used a range of tools and powers to tackle and mitigate the risk factors around premises and individuals linked to child sexual

<sup>4</sup> Cuckooing is the term associated to drug dealers using the home addresses of drug users and vulnerable individuals as a base to deal drugs from. Coercive tactics and violence have been used by OCGs.

<sup>5</sup> GENGA – multi agency partnership approach to tackle SOC.

<sup>6</sup> A single telephone number for ordering drugs, operated from outside the area, with children/vulnerable people used to deliver the drugs.

exploitation (CSE). Intelligence sharing between partners through the local SOC board identified the emergence of problem hotspots. Provisions under the Anti-Social Behaviour, Crime & Policing Act 2014 issued a range of Community Protection Warnings, Notices and Civil Injunctions by community officers and partners and ensured locations and people were targeted. This model should be considered in other areas of the county.

## **ROAD SAFETY**

The numbers of road users killed and seriously injured continues to fall across Lancashire, despite the backdrop of increases in vehicle miles travelled. Collisions of all severity of injury are also reducing as a rate of 'casualties per million miles travelled'. Despite this progress the residents of Lancashire continue to consider road safety and especially excessive speed a priority (Living in Lancashire Survey).

Child Pedestrians remain a key priority for many districts, especially in and around areas of terraced housing and general high density populations. In these areas it is common for children to enter roads from between parked vehicles and street furniture, becoming casualties of road traffic collisions and despite low speed limits in force.

Young riders of motorcycles are also an issue in bespoke geographies of the county where inadequate clothing contributes greatly to disproportionately serious injuries as a result of poor impact protection. The expense and aesthetics of adequate motorcycling clothing and gear is a common factor in young riders being ill-prepared for a collision, regardless of how minor.

Despite the county-wide initiative to promote 'Green and Healthy Travel' in order to improve health and wellbeing, increases in pedal cyclist casualties have not been realised. Initiatives such as 'Cycle Safe Pass Scheme' are being developed and rolled out across the county in order to maintain relatively low numbers of cyclist casualties as cycling becomes ever more popular for both leisure riders and commuters.

The Lancashire Road Safety Partnership has launched a series of workshops intended to engage older road users. This concerted effort is to tackle the identified issues of increase in older road user casualties, predicted to become of greater importance over the next 10-15 years.

Early indications and evaluations are highlighting that average speed cameras are having a positive impact on the eight routes now live. Reductions in collisions and the associated casualties are accompanied in reductions in vehicle emissions and rolling vehicle noise.

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# Lancashire Community Safety Agreement 2019-2022

"Working together to make people in Lancashire feel safe; by engaging with communities to target vulnerability, increase resilience and reduce crime".

The Community Safety Agreement sets out how we will work together to address the key community safety issues for the communities of Lancashire. It is owned by the Lancashire Community Safety Partnership Board, as the Community Safety Strategy Group. This brings together representatives from the responsible authorities to set the strategic direction and coordinate partnership activity to help make people feel safer by tackling crime and disorder. Partnership plans are tailored to local need and are developed and delivered by local Community Safety Partnerships (CSPs). A number of related Lancashire partnerships and strategies are also integral to addressing our key community safety issues.

## The Evidence

[The Strategic Assessment](#) (SA) identifies significant crime and anti-social behaviour threats and issues across Blackburn with Darwen, Blackpool and Lancashire.

It is produced on a 3-year cycle with an annual evaluation of key priorities and forms the key evidence base that underpins the *Community Safety Agreement* and development of local partnership plans.

District and unitary profiles, partnership intelligence assessments and joint strategic needs assessments (JSNA) have provided supporting evidence through consultation with key stakeholders, partner organisations and local community groups.

**Community Engagement:** The *Living in Lancashire* resident's panel and other local consultation mechanisms have been used to survey local communities, regarding their concerns in relation to crime, anti-social behaviour (ASB) and community safety. Dangerous driving, burglary, drug dealing, cleanliness of streets and pavements and access to green areas have been identified as the issues which concern our communities.

## \*Our Key Issues

The SA identifies the top crime and anti-social behaviour issues across Lancashire as:

- **Violence against the person**
- **Domestic abuse**
- **Sexual offences**
- **Exploitation (children, adults and older people)**
- **Road safety**

The main contributory factors in the commission of crime and increased risk of victimisation are:

- **Alcohol use / misuse**
- **Drug use / misuse**
- **Previous offending**
- **Mental Health**

The SA identifies key themes that require multi-agency engagement as being **vulnerability/victims; justice/ re-offending; public safety and serious organised Crime (SOC)** through the distributions and supply of a variety of drugs. (County Lines).

Within these themes risks and threats relate to domestic abuse; repeat victimisation; CSE; hate crime; modern day slavery; missing from home(MFH);re-offending; crime; fraud; cybercrime; violence against the person; anti-social behaviour; fire safety within the home and road safety, knife crime.

The SA district and unitary profiles provide a breakdown of local threats and issues and demonstrate the geographic and demographic diversity of Lancashire. Local variations must, therefore, be considered in all approaches tackling crime and ASB.

## Our Approach

We will continue to build on the strong history of partnership working between Blackburn with Darwen, Blackpool and Lancashire. Our local CSPs take a pragmatic and flexible approach to joint working on shared priorities on a thematic and geographical footprint. Our approach will include:

- Collaboration with other strategic partnerships, in addressing shared priorities, particularly the contributory factors and determinants, such as mental health, that influence offending and vulnerability.
- Working in partnership to review the structures and governance across the CSP landscape to ensure that key issues are addressed effectively.
- Continually developing and improving links and activities with all local authorities to support local residents and better understand the geographic and demographic diversity of Lancashire.
- Working with the Office of the Police and Crime Commissioner (OPCC) to deliver community safety activity that supports the aims and priorities of the Police and Crime Plan.
- A commitment to taking a preventative and 'early help' approach; to recognising the effect of Adverse Childhood Experience (ACE's); to taking a trauma informed approach to working; and to building on strengths and community assets, at a neighbourhood level, to prevent the development of issues that can often become more significant challenges.
- A work programme of intelligence assessments to further develop knowledge around domestic abuse; child exploitation; modern day slavery and victim engagement, which have all been identified as issues of common concern. This will be flexible enough to develop knowledge around emerging issues as they become of common concern; an example being that of knife crime.
- Supporting the appropriate and effective sharing of information between responsible authorities and partner organisations, through the continued use of [Multi Agency Data Exchange \(MADE\)](#) platform.
- Working together to engage and communicate with our local communities to strengthen local assets and build community resilience.

## Our Activity

**Local partnership plans identify key actions that address the priorities to reduce crime and anti-social behaviour.**

**Dashboards are available, for officers to access through MADE, that monitor issues and significant threats relating to community safety; these are available to those who have access [here](#)**

### Strategic Partnerships with links to Community Safety

Health and Wellbeing Board  
Children's Safeguarding Assurance Partnership/Adult Safeguarding Boards  
Lancashire Criminal Justice Board

### Boards/Partnerships with links to Community Safety

- CONTEST Board
- GENGA/Serious Organised Crime(SOC) Group
- Lancashire Reducing Reoffending Board
- Lancashire Road Safety Partnership
- Pan Lancashire Complex Safeguarding and Exploitation Strategic Board
- Pan Lancashire Domestic Abuse Board
- Lancashire Strategic Hate Crime and Cohesion Group
- Pan Lancashire Anti-Slavery Partnership
- Anti-Social Behaviour County Group
- Violence Reduction Unit

\* Terrorism is also a key issue that is referenced in the CSA – however it is dealt with by a specialist unit within the Police; Counter Terrorism (Prevent) is a specified authority responsibility as set out in the Prevent Duty (Counter Terrorism Security Act 2015- section 26).



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
None;

**Report of the Audit, Risk and Governance Committee - Code of Corporate Governance 2021/22**  
(Appendix 'A' refers)

Contact for further information:  
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**Executive Summary**

This report presents the recommendation of the Audit, Risk and Governance Committee from its meeting on 26 April 2021, regarding the updated Code of Corporate Governance for 2021/22.

**Recommendation**

Full Council is asked to consider the recommendation of the Audit, Risk and Governance Committee and approve the updated Code of Corporate Governance for 2021/22, as presented.

**Background and Advice**

Attached at Appendix 'A' is the report **The Council's Annual Governance Statement 2020/21 and Code of Corporate Governance 2021/22**, which was considered by the Audit, Risk and Governance Committee at its meeting on 26 April 2021.

At that meeting, the Audit, Risk and Governance Committee resolved that Full Council be recommended to approve the updated Code of Corporate Governance for 2021/22, as presented at Appendix B to the original report and as attached to this report. (Please note, Appendix A to the original report is not reproduced here as it does not form part of the recommendation to Full Council.)

Full Council is therefore asked to consider the recommendation of the Audit, Risk and Governance Committee.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

# Appendix A

## **Audit, Risk and Governance Committee**

Meeting to be held on Monday, 26<sup>th</sup> April 2021

Electoral Division affected: All
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## **The Council's Annual Governance Statement 2020/21 and Code of Corporate Governance 2021/22**

(Appendices A and B refer)

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### **Executive Summary**

The county council is required to produce and approve an Annual Governance Statement which will be included in its Annual Statement of Accounts for 2020/21. This year the Annual Governance Statement not only covers the governance arrangements as a result of responding to the coronavirus pandemic, but it will also include the Pension Fund Governance Statement as approved by the Pension Fund Committee.

A draft Annual Governance Statement is presented for the committee's consideration at Appendix A.

In addition, Full Council in July 2016 approved a new Code of Corporate Governance for the county council that reflected new guidance from the Chartered Institute of Public Finance and Accountancy and the Society of Local Authority of Chief Executives. Full Council also agreed that the Code would be reviewed on an annual basis.

Therefore, the committee is asked to consider the updated Code of Corporate Governance and whether it wishes to recommend any changes to Full Council.

The updated Code is presented for the committee's consideration at Appendix B.

### **Recommendation**

The committee is asked to:

- i) Consider and approve the draft Annual Governance Statement for 2020/21 for inclusion in the draft Statement of Accounts for 2020/21;
- ii) Note that the Pension Fund Governance Statement, as approved by the Pension Fund Committee, will form part of the Annual Governance Statement and will be published in the draft Statement of Accounts for 2020/21;

- iii) Note that the Annual Governance Statement will be signed by the Chief Executive & Director of Resources (Section 151 Officer) and Leader of the Council and published on the county council's website following the final approval of the Statement of Accounts; and
- iv) Consider the updated Code of Corporate Governance and any amendments it wishes to make for recommendation to Full Council for approval.

## **Background and Advice**

Lancashire County Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded, properly accounted for, and used economically, efficiently and effectively. The council also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

In discharging this overall responsibility, the council is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk.

This year, the COVID-19 crisis has brought unprecedented challenges for local government and the county council has sought to minimise disruption to the services we deliver.

We also need to ensure that the Annual Governance Statement is current at the time of its publication, so it is essential that the Annual Governance Statement reflects the impact of the COVID-19 pandemic on governance. Therefore, we will include a second conclusion on the adequacy of governance arrangements during this period to make clear the impact.

The impact on governance falls broadly into the following broad categories:

- Impact on business as usual in the delivery of services;
- New areas of activity as part of the national response to coronavirus and any governance issues arising;
- The funding and logistical consequences of delivering the local government response; and
- Assessment of the longer-term disruption and consequences arising from the coronavirus pandemic.

The Chartered Institute of Public Finance and Accountancy guidance relating to Local Government Pension Scheme Fund Accounts 2020/21 states that in England, where the pension fund accounts form part of the administering authority's statement of

accounts, the Annual Governance Statement should also cover the pension fund. Therefore, this year the Pension Fund Governance Statement will be included, rather than published as a separate document. The Pension Fund Committee will consider the Pension Fund Governance Statement at its meeting in June 2021. Once approved, it will form part of the Annual Governance Statement that is published in the draft statement of accounts.

The committee is asked to consider and approve the draft Annual Governance Statement presented at Appendix A to be included within the council's Annual Statement of Accounts for 2020/21. It is also asked to note the arrangements in relation to the Pension Fund Governance Statement.

The final Annual Governance Statement will be signed by the Chief Executive & Director of Resources (Section 151 Officer) and Leader of the Council and published on the council's website following the final approval of the Statement of Accounts.

In July 2016 the Full Council approved a new Code of Corporate Governance for the county council and agreed that the Code would be reviewed by the county council every year. The Code is based on new Chartered Institute of Public Finance and Accountancy and the Society of Local Authority of Chief Executives best practice guidance and should articulate and be consistent with the expected standards, principles and values by which Lancashire County Council Officers and Members will operate. There should be clear links between the seven new principles within the Code, and the governance framework of strategies, policies and procedures which underpin it. The Code is also in a format that includes sources of evidence providing clarity for Members, Officers and stakeholders about how the organisation uses the principles of the Code in practice.

Therefore, the Code now presented for approval at Appendix B has been updated and includes new sources of evidence such as the Outbreak Management Plan and the Financial Management Code.

## **Consultations**

N/A

## **Implications:**

This item has the following implications, as indicated:

### **Risk management**

Good governance enables an authority to pursue its vision effectively as well as underpinning that vision with sound arrangements for control and management of risk. An authority must ensure that it has a sound system of internal control which includes effective arrangements for the management of risk. Failure to publish an Annual Governance Statement means the county council would be negligent in its responsibilities for ensuring accountability and the proper conduct of public business.

### **Legal Implications**

The county council must adopt a Code of Corporate Governance which has been produced to the standards prescribed in the best practice guidance in order to prepare the Annual Governance Statement. The best practice guidance is recognised as the Chartered Institute of Public Finance and Accountancy and the Society of Local Authority of Chief Executives (CIPFA/SOLACE) Framework: Delivering Good Governance in Local Government (2016).

### **Financial Implications**

Good governance leads to good management, good performance and good stewardship of public money, good public engagement and ultimately good outcomes for citizens and service users. However, there are costs associated with embedding and continuing good governance practices, and as the council's organisational structures develop, the costs associated with governance need to be monitored to ensure they remain proportionate.

### **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Service/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A



# Code of Corporate Governance 2021/22

## What is Corporate Governance?

Corporate governance is about the systems, processes and values by which councils operate and by which they engage with, and are held accountable to, their communities and stakeholders.

Lancashire County Council is committed to the principles of effective corporate governance and has therefore adopted a Code of Corporate Governance which follows the latest guidance issued by the Chartered Institute of Public Finance and Accountancy (CIPFA) and the Society of Local Authority Chief Executives (SOLACE), entitled "Delivering Good Governance in Local Government (2016)."

The guidance defines the seven core principles, each supported by sub-principles, that should underpin the governance framework of a local authority.

- Behaving with integrity, demonstrating strong commitment to ethical values and respecting the rules of law.
- Ensuring openness and comprehensive stakeholder engagement.
- Defining outcomes in terms of sustainable economic, social and environmental benefits.
- Determining the interventions necessary to optimise the achievement of the intended outcomes.
- Developing the Council's capacity, including the capability of its leadership and the individuals within it.

- Managing risks and performance through robust internal control and strong public financial management.
- Implementing good practices in transparency, reporting, and audit, to deliver effective accountability.

## What are the benefits of having a Code of Corporate Governance?

Good governance leads to good management, good performance, good stewardship of public money, good public engagement and ultimately good outcomes for citizens and service users. It enables the council to pursue its priorities effectively as well as underpinning those priorities with mechanisms for control and the management of risk.

Lancashire County Council has a good governance framework in place. The documents and arrangements which comprise the framework demonstrate that the council continually seeks to ensure it is and remains, well governed, through integration of the core principles of the CIPFA/SOLACE framework into all aspects of the council's conduct and operation.

The Monitoring Officer is responsible for ensuring the Code is reviewed annually, and the outcome of the review, along with adoption of any revision to the Code is reported annually to the Audit, Risk and Governance Committee. It is then presented to Full Council for approval.

Lancashire County Council Code of Corporate Governance (Principle 1)

Principle 1: Behaving with integrity, demonstrating strong commitment to ethical values and respecting the rules of law		
Supporting Principles	To meet the requirements of this Principle, Lancashire County Council will;	This will be evidenced by:
<ul style="list-style-type: none"> <li>• Behaving with integrity</li> <li>• Demonstrating strong commitment to ethical values</li> <li>• Respecting the rule of law</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain shared values both for the county council and its officers. These are defined in the corporate strategy and reflect public expectations about the conduct and behaviour of individuals.</li> <li>• Use shared values as a guide for decision making and as a basis for developing positive and trusting relationships within the county council. We demonstrate this by adherence to the constitution.</li> <li>• Have adopted formal codes of conduct defining standards of personal behaviour for Members and officers.</li> <li>• Maintain the Audit, Risk and Governance Committee to raise awareness and take the lead in ensuring high standards of conduct are embedded within the county council's culture.</li> <li>• Have put in place arrangements to ensure that Members and staff of the county council are not influenced by prejudice, bias or conflicts of interest in dealing with different stakeholders. We have put in place appropriate processes to ensure that these arrangements are workable including declaration of interests and anti-corruption policies.</li> <li>• Ensure that systems and processes for financial administration and control together with protection of the county council's resources and assets, comply with ethical standards; and are subject to monitoring of their effectiveness.</li> </ul>	<ul style="list-style-type: none"> <li>• Our values <ul style="list-style-type: none"> <li>○ Supportive</li> <li>○ Innovative</li> <li>○ Respectful</li> <li>○ Collaborative</li> </ul> </li> <li>• Corporate Strategy</li> <li>• Annual Governance Statement</li> <li>• The Constitution which includes:</li> <li>• Financial Procedure Rules</li> <li>• Contract Procedure Rules</li> <li>• Anti-Fraud and Corruption Strategy</li> <li>• Anti-Bribery Policy</li> <li>• Rules relating to Members External Interests</li> <li>• Rules relating to Gifts and Hospitality</li> <li>• Codes of Conduct for Members and Employees</li> <li>• Scheme of Delegation</li> <li>• Procedural Standing Orders</li> <li>• Register of Interests</li> <li>• Terms of reference</li> </ul>

	<ul style="list-style-type: none"><li>• Ensure that professional advice on matters that have legal or financial implications is available and recorded well in advance of decision making if appropriate. Officers will actively recognise the limits of lawful activity placed on them but also strive to utilise their powers to the full benefit of their communities.</li><li>• Officers will observe all specific legislative requirements placed upon the council as well as the requirements of general law, and in particular integrate the key principles of administrative law – rationality, legality and natural justice into the procedures and decision making.</li><li>• Have put in place effective systems to protect the rights of staff. We ensure that policies for whistleblowing which are accessible to staff and those contracting with the council, and arrangements for the support of whistle-blowers, are in place.</li><li>• Have established a corporate information governance group (CIGG) with the remit of collecting assurance information across all council functions. Establish a Senior Information Risk Officer and Data Protection Officer.</li><li>• Publish an Annual Governance Statement, signed by the Leader of the Council and the Chief Executive and Director of Resources to confirm that we are satisfied that we have effective governance arrangements in place.</li></ul>	<ul style="list-style-type: none"><li>• Information Security Policy</li><li>• Information Governance Policy</li><li>• Money Laundering Policy</li><li>• Whistleblowing Policy</li><li>• External inspections of accounts</li><li>• Members induction</li><li>• Complaints Policy</li><li>• Partnership Protocol</li><li>• Job descriptions and Person Specifications</li><li>• Clearance of committee reports</li><li>• Anti-money laundering policy</li><li>• Calendar of meetings</li><li>• CCTV Policy</li><li>• Companies – compliance with Companies Act 2006, directors' duties, LEP assurance framework</li><li>• Councillor – Use of resources, social media, AUP</li><li>• Employee policies &amp; procedures</li><li>• FOI Publication Scheme</li><li>• Grants rules, process, decisions and website</li><li>• Pre-election guidance</li><li>• Elections complaints process, fly posting, website</li><li>• Identifying politically restricted posts</li></ul>
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		<ul style="list-style-type: none"><li>• Local Resilience Forum Agreement (LRF) (Covid-19)</li><li>• Structures to reflect LRF response to Covid-19</li><li>• Revised decision-making arrangements (Covid-19) and virtual Cabinet and committee meetings</li><li>• LRF accountable body</li><li>• Service response to Covid-19 pandemic (see Annual Governance Statement 2020/21)</li><li>• Virtual Cabinet, Committee and Full Council meetings</li></ul>
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Lancashire County Council Code of Corporate Governance (Principle 2)

Principle 2: Ensuring openness and comprehensive stakeholder engagement		
Supporting Principles	To meet the requirements of this Principle, Lancashire County Council will;	This will be evidenced by:
<ul style="list-style-type: none"> <li>• Openness</li> <li>• Engaging comprehensively with institutional stakeholders</li> <li>• Engaging with individual citizens and service users effectively</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure that the council’s vision, strategic plans, priorities, and targets are developed in consultation and that they are clearly articulated and disseminated.</li> <li>• Maintain a culture of accountability so that Members and Officers understand to whom they are accountable and for what.</li> <li>• Strive to engage with stakeholders on an individual and collective basis to demonstrate that we deliver services and outcomes that meet the needs and expectations of the public. These arrangements will recognise that different sections of the community have different priorities and establish robust processes for dealing with these competing demands.</li> <li>• Publish reports giving information on the county council’s strategies, plans and financial statements as well as information about outcomes, achievements.</li> <li>• Deliver effective scrutiny of the county council’s business as appropriate and produce regular reports on the activities of the scrutiny function.</li> <li>• Ensure that the council as a whole is open and accessible to the community, service users and staff and we are committed to openness and transparency in all dealings.</li> <li>• Attempt to publish all committee agenda items under “part 1” unless there is the need to preserve</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate strategy</li> <li>• Annual Governance Statement</li> <li>• Getting to Good plan</li> <li>• Special Educational Needs and Disabilities Improvement Plan</li> <li>• The Care, Support and Wellbeing of Adults in Lancashire Vision</li> <li>• The Housing with Care Strategy</li> <li>• Annual report on members allowances</li> <li>• Annual Pay Policy Statement</li> <li>• Freedom of Information Publication Scheme</li> <li>• Research and Consultation Strategy</li> <li>• Research and Consultation Database</li> <li>• Service Specific consultations</li> <li>• Living in Lancashire Panel</li> <li>• Communication Strategy</li> <li>• Constitution</li> <li>• Scheme of Delegation</li> <li>• Money Matters Budget reports</li> <li>• Lancashire Health &amp; Wellbeing Strategy</li> <li>• Community Safety Agreement</li> </ul>

	confidentiality (where it is proper and appropriate to do so).	<ul style="list-style-type: none"><li>• Director of Public Health Annual Report</li><li>• Draft Children's Partnership Plan</li><li>• Statement of Accounts</li><li>• Scrutiny Reports</li><li>• County Council Website</li><li>• Joint Strategic Needs Assessment</li><li>• Strategic Assessment of Crime &amp; Anti-Social behaviour</li><li>• Anti-Bribery Policy</li><li>• Anti-Fraud &amp; Corruption Strategy</li><li>• Anti-Money Laundering Policy</li><li>• Calendar of meetings</li><li>• Companies - Companies database, Companies House database, Compliance with the Companies Act 2006, Directors duties, LCDL - 2018/19 Statement of Accounts, LEP Assurance Framework, LEP website</li><li>• Employee Policies and Procedures</li><li>• Equalities, Cohesion and Integration Strategy</li><li>• Equality Impact Analysis</li><li>• External inspections of accounts</li><li>• Grants rules, process, decisions, and website</li><li>• Health and Safety Policies and Procedures</li><li>• Information Governance Framework 2021</li><li>• Information Security Policy 2021</li></ul>
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		<ul style="list-style-type: none"><li>• Information sharing policy 2020 Partnership Protocol</li><li>• Privacy Impact Analysis</li><li>• Privacy Notice 2021</li><li>• Procedure for complaints against Councillors</li><li>• Publication of Members' Allowances paid 19/20</li><li>• Privacy Impact Analysis</li><li>• Scheme for access of information</li><li>• Local Resilience Forum Agreement (Covid-19)</li><li>• Structures to reflect LRF response to Covid-19</li><li>• Service response to Covid-19 pandemic (see Annual Governance Statement 2020/21)</li><li>• Outbreak Management Plan</li><li>• Community Safety Strategy</li></ul>
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Lancashire County Council Code of Corporate Governance (Principle 3)

Principle 3: Defining outcomes in terms of sustainable economic, social and environmental benefits		
Supporting Principles	To meet the requirements of this Principle, Lancashire County Council will;	This will be evidenced by:
<ul style="list-style-type: none"> <li>Defining outcomes</li> <li>Defining outcomes benefits</li> </ul>	<ul style="list-style-type: none"> <li>Make a clear statement of the council’s purpose and priorities and use it as a basis for corporate and service planning.</li> <li>Publish reports to communicate the council’s activities and achievements, its financial position and performance.</li> <li>Ensure that those making decisions are provided with financial and non-financial information that is fit for the purpose – relevant, timely and gives clear explanations of technical issues and their implications.</li> <li>Identify and monitor service performance indicators which demonstrate how the quality of service for users is to be measured.</li> <li>Maintain a prudential financial framework, balance commitments with available resources; and monitor income and expenditure levels to ensure this balance is achieved.</li> <li>Ensure compliance with the CIPFA codes regarding a Prudential Framework for Capital Finance and Treasury Management.</li> </ul>	<ul style="list-style-type: none"> <li>Corporate Strategy</li> <li>Family Safeguarding model</li> <li>Special Educational Needs and Disabilities Improvement Plan</li> <li>The Care, Support and Wellbeing of Adults in Lancashire Vision</li> <li>The Housing with Care Strategy</li> <li>Money Matters Budget Reports</li> <li>Director of Public Health Annual Report</li> <li>Reports to Audit, Risk &amp; Governance Committee</li> <li>Quality of Service Reports</li> <li>Performance reports to Cabinet Committee on Performance Improvement</li> <li>Monthly budget monitoring reports</li> <li>Statement of Accounts</li> <li>External Auditors letter &amp; reports</li> <li>External Inspections</li> <li>Approach to Risk &amp; Opportunity</li> <li>Treasury Management Strategy</li> <li>Capital Investment Strategy</li> <li>Adult Services Annual plan</li> </ul>



		<ul style="list-style-type: none"><li>• Boost Lancashire's Business Growth Hub</li><li>• Care Act Policies, Procedures and Guidance</li><li>• Children's Social Care</li><li>• Community &amp; Resilience Plan</li><li>• Companies - annual business plans</li><li>• Consultancy Code</li><li>• Consultation and Engagement Procedures</li><li>• Corporate Procurement Strategy, policies and guidance</li><li>• Customer Access Strategy</li><li>• Development Plan</li><li>• Digital by Default Strategy</li><li>• Equalities, Cohesion and Integration Strategy</li><li>• Full Council Framework documents</li><li>• Health and Wellbeing Strategy Delivery Plan</li><li>• Lancashire Children Looked After Sufficiency Strategy</li><li>• Lancashire CLA Residential Strategy</li><li>• Lancashire County Council Dementia Strategy</li><li>• Lancashire Economic Development Strategy</li><li>• Lancashire Economic Partnership (LEP)</li><li>• Lancashire Environment Strategy</li><li>• Lancashire Health and Wellbeing Strategy</li></ul>
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		<ul style="list-style-type: none"><li>• Lancashire Renewables</li><li>• Libraries, museums, and culture strategy</li><li>• Local Transport Plan</li><li>• Notice of forthcoming Executive Key Decisions (Forward Plan) and intention to conduct business in private</li><li>• Prevent Strategy and Delivery Plan</li><li>• Property Asset Management Strategy</li><li>• Risk Management Strategy</li><li>• Roads, parking, and travel plans</li><li>• Treasury Management Strategy</li><li>• Youth Justice Plan</li><li>• Digital First Strategy</li><li>• Adult Social Care Winter Plan</li><li>• Strategy for Libraries, Museums, Culture and Archives 2019-24</li><li>• Capital Strategy for Schools</li><li>• Service response to CV-19 pandemic (see Annual Governance Statement 2020/21)</li><li>• Community Safety Strategy</li><li>• Outbreak Management Plan</li><li>• Family Safeguarding model</li><li>• Adherence to the Financial Management Code</li></ul>
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Lancashire County Council Code of Corporate Governance (Principle 4)

Principle 4: <b>Determining the interventions necessary to optimise the achievement of the intended outcomes</b>		
Supporting Principles	To meet the requirements of this Principle, Lancashire County Council will;	This will be evidenced by:
<ul style="list-style-type: none"> <li>• Determining interventions.</li> <li>• Planning interventions</li> <li>• Optimising achievement of intended outcomes</li> </ul>	<ul style="list-style-type: none"> <li>• Make a clear statement of the council’s purpose and priorities and use it as a basis for corporate and service planning.</li> <li>• Have risk management arrangements in place including mitigating actions to support the achievement of the council’s intended outcomes.</li> <li>• Ensure that there are effective arrangements in place to monitor service delivery</li> <li>• Put in place effective arrangements to deal with a failure in service delivery and explore options for improving service delivery and outcomes for our residents.</li> <li>• Have prepared contingency arrangements including a disaster recovery plan, business continuity plan and arrangements for delivering services during adverse weather conditions.</li> <li>• Provide senior managers and Members with timely financial and performance information.</li> <li>• Ensure that budget calculations are robust and reserves are adequate.</li> <li>• Align financial and performance data to provide an overall understanding of performance.</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate Strategy</li> <li>• Family Safeguarding model</li> <li>• Special Educational Needs and Disabilities Improvement Plan</li> <li>• The Care, Support and Wellbeing of Adults in Lancashire Vision</li> <li>• The Housing with Care Strategy</li> <li>• Our approach to Risk &amp; Opportunity Management</li> <li>• Corporate Risk &amp; Opportunity Register</li> <li>• Corporate &amp; service performance dashboards</li> <li>• Highlight Reports</li> <li>• Business Continuity Plans</li> <li>• Emergency Plan</li> <li>• Money Matters Budget Reports</li> <li>• Social Value Policy &amp; Framework</li> <li>• Anti-Fraud &amp; Corruption Strategy</li> <li>• Committee specific training for Scrutiny members</li> <li>• Companies - Articles of association, Directors duties, LEP Assurance Framework, Service level agreements</li> <li>• Education Scrutiny Committee</li> </ul>

		<ul style="list-style-type: none"><li>• External Scrutiny Committee</li><li>• Health and Wellbeing Strategy Delivery Plan</li><li>• Health Scrutiny Committee</li><li>• Internal Scrutiny Committee</li><li>• Scrutiny Task Group Meetings/Reports</li><li>• Webcast of all Scrutiny Committee meetings</li><li>• Service response to Covid-19 pandemic (see Annual Governance Statement 2020/21)</li><li>• Covid-19 Situation Reports</li></ul>
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Lancashire County Council Code of Corporate Governance (Principle 5)

Principle 5: <b>Developing the county council's capacity, including the capability of its leadership and the individuals within it</b>		
Supporting Principles	To meet the requirements of this Principle, Lancashire County Council will;	This will be evidenced by:
<ul style="list-style-type: none"> <li>• Developing the county council's capacity</li> <li>• Developing the capability of the county council's leadership and other individuals</li> </ul>	<ul style="list-style-type: none"> <li>• Through the constitution set out a clear statement of the respective roles and responsibilities of the council's Executive Committee and the Members individually.</li> <li>• Set out a clear statement of the respective roles and responsibilities of the council's other committees and senior officers.</li> <li>• Have developed protocols to ensure effective communication between council Members and officers in their respective roles.</li> <li>• Have developed protocols to ensure that the Leader and Chief Executive negotiate their respective roles early in their relationship and that a shared understanding of roles and objectives is maintained.</li> <li>• Set out the terms and conditions for remuneration of Members and officers and publish an Annual Pay policy statement in accordance with the requirements of the Localism Act 2011.</li> <li>• Have determined a scheme of delegated and reserved powers within the constitution and ensure that the scheme is monitored and updated when required.</li> <li>• Ensure that effective management arrangements are in place at the top of the organisation.</li> <li>• Ensure the Chief Executive is responsible and accountable to the council for all aspects of operational management.</li> <li>• Ensure the Section 151 Officer is responsible to the county council for ensuring that appropriate advice is</li> </ul>	<ul style="list-style-type: none"> <li>• Constitution</li> <li>• Annual Pay Policy</li> <li>• Scheme of Delegation</li> <li>• Leadership Development Programme</li> <li>• Performance Engagement Reviews</li> <li>• Member Development Strategy and Programme</li> <li>• Member Induction Working Group</li> <li>• Getting to Good Plan</li> <li>• Special Educational Needs and Disabilities Improvement Plan</li> <li>• Scheme of delegation to officers</li> <li>• Induction programme</li> <li>• Health &amp; Wellbeing Policy</li> <li>• Children's Partnership Board - Terms of reference</li> <li>• Code of conduct training for councillors</li> <li>• Companies - Articles of association, Directors duties, Directors induction packs, Directors induction training, Internal controls manuals</li> <li>• Corporate induction e-learning</li> </ul>

	<p>given on all financial matters, for keeping proper financial records and accounts, and for maintaining an effective system of internal financial control.</p> <ul style="list-style-type: none"><li>• Have appointed a professionally qualified and experienced Director of Finance who will lead the promotion and delivery of good financial management, safeguarding public money and ensuring appropriate, economic, efficient and effective use of funds; together with professional accountability for finance staff throughout the county council .</li><li>• Ensure the Monitoring Officer is responsible to the county council for ensuring that the constitution is adhered to.</li><li>• Assess the skills required by Members including the understanding of financial systems. We will agree a personal development plan to develop skills and address any training gaps, to enable roles to be carried out effectively.</li><li>• We will assess the skills required by officers through the performance engagement process and address any training gaps, to enable roles to be carried out effectively.</li><li>• We will develop skills on a continuing basis to improve performance, including the ability to scrutinise and challenge and to recognise when outside expert advice is needed.</li><li>• We will ensure that the statutory officers have the skills, resources and support necessary to perform effectively in their roles and that these roles are properly understood throughout the council.</li><li>• We provide the Director of Finance with the resources, expertise and systems necessary to perform the role effectively within the county council.</li></ul>	<ul style="list-style-type: none"><li>• Councillors - Internet and email acceptable use policy, Provision and use of resources, Use of social media, Fair Use Policy for Mobile Phones</li><li>• County Councillor Training Records</li><li>• Generic Job descriptions/specifications for officers</li><li>• Internet, Email and Telephone Acceptable Use Policy for staff</li><li>• Lancashire County Council Behaviour Framework</li><li>• Leadership Development Programme</li><li>• Mandatory e-learning modules</li><li>• Recruitment &amp; Selection Policy</li><li>• Local Resilience Forum Agreement (LRF) (Covid-19)</li><li>• Structures to reflect LRF response to Covid-19</li><li>• Revised decision-making arrangements (Covid-19) and virtual Cabinet and committee meetings</li><li>• LRF accountable body</li><li>• Service response to Covid-19 pandemic (see Annual Governance Statement 2020/21)</li><li>• Our Improvement Journey organisational development programme</li></ul>
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	<ul style="list-style-type: none"><li>• We will provide the Executive Director Education &amp; Children's Services with the resources, expertise and systems necessary to perform the role effectively within the Council and respond to the last Ofsted &amp; Special Educational Needs &amp; Disability inspections.</li></ul>	
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Lancashire County Council Code of Corporate Governance (Principle 6)

Principle 6: <b>Managing risks and performance through robust internal control and strong public financial management</b>		
Supporting Principles	To meet the requirements of this Principle, Lancashire County Council will;	This will be evidenced by:
<ul style="list-style-type: none"> <li>• Managing risk</li> <li>• Managing performance</li> <li>• Robust internal control.</li> <li>• Managing data.</li> <li>• Strong public financial management</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain an effective Audit, Risk &amp; Governance Committee which is independent of the executive and scrutiny functions.</li> <li>• Enable the Director of Finance to bring influence to bear on all material decisions and provide advice on the levels of reserves and balances to be retained.</li> <li>• Ensure that risk management is embedded into the culture of the county council, with Members and managers at all levels recognising that risk management is part of their job.</li> <li>• Ensure our arrangements for financial and internal control and management of risk are formally addressed within the annual governance reports.</li> <li>• Ensure effective internal control arrangements exist for sound financial management systems and processes.</li> <li>• Ensure that a Corporate Performance Summary is presented to the Cabinet Committee for Performance Improvement on a quarterly basis.</li> <li>• Ensure that quarterly performance reports are produced and used to hold Cabinet Members and officers to account.</li> </ul>	<ul style="list-style-type: none"> <li>• Audit, Risk &amp; Governance Committee</li> <li>• Money Matters Budget Reports</li> <li>• Approach to Risk Management and publication of a quarterly Corporate Risk &amp; Opportunity Register</li> <li>• Annual Governance Statement</li> <li>• Performance reports presented to CCPI</li> <li>• Internal Audit Reports</li> <li>• Project Accuracy</li> <li>• O&amp;S arrangements</li> <li>• Information Governance Strategy</li> <li>• Data Protection Policy</li> <li>• Companies - account filed in accordance with all regulations, Companies House Database, LEP performance committee, own audit &amp; finance committees e.g. active companies, Quarterly</li> </ul>



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|  |  | <p>monitoring reports,<br/>Regular financial<br/>monitoring reports, Risk<br/>Management reports</p> <ul style="list-style-type: none"> <li>• Audit, Risk &amp; Governance<br/>Committee - terms of<br/>reference</li> <li>• External Auditors letter &amp;<br/>reports</li> <li>• Internal Audit Plan<br/>2021/2022</li> <li>• Internal Audit Reports</li> <li>• Lancashire County Pension<br/>Fund - Annual Governance<br/>Statement</li> <li>• Peer Reviews</li> <li>• Local Code of Corporate<br/>Governance</li> <li>• External reports protocol</li> <li>• Directors Assurance<br/>statement</li> <li>• Project Plans and Risk<br/>Registers</li> <li>• Health and Wellbeing<br/>Board revised terms of<br/>reference</li> <li>• Health and Wellbeing<br/>Strategy Delivery Plan</li> <li>• Lancashire Insight website</li> <li>• Medium Term Financial<br/>Plan</li> </ul> |
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		<ul style="list-style-type: none"><li>• Minutes of committee meetings</li><li>• Monthly budget monitoring reports</li><li>• Notice of forthcoming Executive Key Decisions (Forward Plan) and intention to conduct business in private</li><li>• Partnership Protocol</li><li>• Peer Review</li><li>• Performance Management</li><li>• Quarterly Performance Highlight Reports</li><li>• Statement of Accounts 2020/2021</li><li>• Treasury Management Strategy</li><li>• Webcasting of committee meetings</li><li>• Public Bond issue</li><li>• Covid-19 weekly Risk situation reports</li><li>• Covid-19 Scenario planning and recovery plans</li><li>• Service response to Covid-19 pandemic (see Annual Governance Statement 2020/21)</li></ul>
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Lancashire County Council Code of Corporate Governance (Principle 7)

Principle 7: Implementing good practices in transparency, reporting and audit to deliver effective accountability		
Supporting Principles	To meet the requirements of this Principle, Lancashire County Council will;	This will be evidenced by:
<ul style="list-style-type: none"> <li>• Implementing good practice in transparency</li> <li>• Implementing good practices in reporting</li> <li>• Assurance and effective accountability</li> </ul>	<ul style="list-style-type: none"> <li>• Comply with the local government transparency code and publish all required information in a timely manner.</li> <li>• Have established a medium-term business and financial planning process in order to deliver - a financial strategy ensuring sustainable finances, a robust annual budget process ensuring financial balance and an adequate monitoring process; all of which are subject to regular review.</li> <li>• Put in place effective transparent and accessible arrangements for dealing with complaints.</li> <li>• Maintain an effective scrutiny function which encourages constructive challenge and enhances the council's performance overall.</li> <li>• Maintain an effective Audit, Risk &amp; Governance Committee which is independent of the Executive and Scrutiny committees.</li> <li>• Ensure an effective internal audit function is resourced and maintained.</li> <li>• Maintain open and effective mechanisms for documenting evidence for decisions and recording the criteria, rationale and considerations on which decisions are based.</li> <li>• Attempt to publish all committee agenda items under "part 1" unless there is the need to preserve confidentiality where it is proper and appropriate to do so.</li> <li>• Put in place arrangements for whistle-blowing to which staff and all those contracting with the county council have access.</li> <li>• Produce clear, timely, complete and accurate information for budget holders and senior officers relating to the budgetary and financial performance of the council.</li> </ul>	<ul style="list-style-type: none"> <li>• Medium Term Financial Strategy</li> <li>• Complaints Procedures</li> <li>• Scrutiny Committees</li> <li>• Audit, Risk &amp; Governance Committee</li> <li>• Constitution</li> <li>• Modern.Gov</li> <li>• Whistle-blowing Policy</li> <li>• Monthly budget monitoring reports</li> <li>• Annual Pay Policy</li> <li>• Statement of Accounts</li> <li>• External Audit Reports</li> <li>• Annual Governance Statement</li> <li>• Approach to Risk Management &amp; publication of a quarterly Risk &amp; Opportunity register</li> <li>• Companies - Companies House database, LCDL - 2020/21 Statement of Accounts, LEP Assurance Framework, own audit &amp;</li> </ul>

	<ul style="list-style-type: none"><li>• Maintain effective arrangements for determining the remuneration of senior staff and publish an Annual Pay Policy statement in accordance with the requirements of the Localism Act 2011.</li><li>• Publish annually details of County Councillors remuneration and expenses.</li></ul>	<p>finance committees e.g. active companies</p> <ul style="list-style-type: none"><li>• Data Protection Policy</li><li>• External inspections e.g. Ofsted</li><li>• External inspections of accounts</li><li>• Information Governance Framework</li><li>• Internal Audit Plan</li><li>• Internal Audit Reports</li><li>• Money Matters Budget Reports</li><li>• O&amp;S arrangements</li><li>• Performance Reports</li><li>• Project Accuracy</li><li>• Service response to Covid-19 pandemic (see Annual Governance Statement 2020/21)</li><li>• Virtual Cabinet, Committee and Full Council meetings</li></ul>
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**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Interim Head of Fund

**Part A**

Electoral Division affected:  
None;

**Appointment of Scheme Member Representative to the Lancashire Local Pension Board**

Contact for further information:  
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michelle.king2@lancashire.gov.uk

**Executive Summary**

This report relates to the proposed appointment of Mr Kevin Ellard as Scheme Member Representative to the Lancashire Local Pension Board to fill the current vacancy following the resignation of Mr Keith Wallbank.

**Recommendation**

Full Council is asked to agree:

- (i) The appointment of Mr Kevin Ellard as the Scheme Member Representative on the Lancashire Local Pension Board with effect from 27 May 2021 for a period of 4 years, with an option to extend for a further four years in accordance with the terms of reference of the Board.
- (ii) That the London Pensions Fund Authority Board be informed of the decision specified at (i) above.

**Background and Advice**

The individual Local Pension Boards for the Lancashire County Pension Fund and the London Pensions Fund Authority were established on 1 April 2015.

At the meeting in January 2021 Mr Keith Wallbank, a scheme member representative on the Board, announced his retirement. In accordance with the procedure set out in the terms of reference of the Board, the Fund advertised the vacancy in February 2021 to allow members an opportunity to submit expressions of interest to the Director of Corporate Services.

After reviewing the responses received the Chair of the Board and the Interim Head of Fund drew up a shortlist of potential candidates who were interviewed in early March 2021 when Mr Kevin Ellard was identified as the most suitable candidate. Mr Ellard was subsequently offered the position of scheme member representative on the Pension Board, subject to formal approval by Full Council.

At that time Mr Ellard was a county councillor serving on the Pension Fund Committee though it was recognised that he would cease to hold that position as he was not standing for re-election on 6 May 2021. Mr Ellard attended the most recent Pension Board on 20 April 2021 as an observer in order to meet the other Board members.

### **Consultations**

The Chair of the Pension Fund Committee and the Monitoring Officer have been consulted and have indicated their support for the proposed appointment for four years, with an option to extend for a further four years.

### **Implications:**

This item has the following implications, as indicated:

### **Risk management**

The terms of reference for the Pension Board provides an option to extend a scheme member representative appointment for a further four years subject to approval by Full Council. This mitigates against the risk of vacancies arising concurrently.

The appointment will also be recorded in the succession plan for the Pension Board which will indicate when the initial four year term will end and when approval will need to be obtained for any extension of the term.

### **Financial**

All members of the Board shall, on the production of relevant receipts, be reimbursed for expenses they have actually and necessarily incurred in the conduct of their duties as a member of the Board, including attendance at relevant training and development activities.

### **Local Government (Access to Information) Act 1985 List of Background Papers None**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

**Meeting of the Full Council  
Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
None;

**Lancashire Combined Fire Authority - Appointment of County Council  
Representatives for 2021/22**

Contact for further information:  
Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

**Executive Summary**

The appointment of county council representatives to serve on the Lancashire Combined Fire Authority for 2021/22.

**Recommendation**

Full Council is asked to approve the appointment of 19 members to serve on the Lancashire Combined Fire Authority for 2021/22 on the basis of 11 Conservative members, 7 Labour members, and 1 member from either the Liberal Democrats or Greens.

**Background and Advice**

The Constitution of the county council requires approval to the appointment of county council members of the Lancashire Combined Fire Authority.

The Full Council is asked to appoint 19 members to the Combined Fire Authority for 2021/22. Following the county council elections on 6 May 2021, the political balance of county council representatives on the Combined Fire Authority is 11 Conservative members, 7 Labour members, and 1 member from either the Liberal Democrats or Greens.

**Consultations**

N/A

**Implications:**

This item has the following implications, as indicated:

**Risk management**

The county council is at risk of not complying with statutory requirements if it does not consider the recommendations set out in the report.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
(All Divisions);

**Police and Crime Panel for Lancashire - Appointment of a County Council Representative for 2021/22**

Contact for further information:  
Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

**Executive Summary**

Full Council is asked to approve the appointment of the county council's representative, and a substitute representative, to serve on the Police and Crime Panel for Lancashire for 2021/22.

**Recommendation**

Full Council is asked to approve the appointment of one county councillor to serve on the Police and Crime Panel for Lancashire for 2021/22, together with one county councillor to serve as a substitute representative when required.

**Background and Advice**

The Police and Crime Panel is a formal joint committee of all the local authorities in a police force area, established under the Police Reform and Social Responsibility Act 2011.

The panel has the following main responsibilities:

- To make recommendations on the Police and Crime Commissioner's Police and Crime Plan and Annual Reports.
- To consider the Police and Crime Commissioner's appointment of a Chief Constable with the panel having power of veto over the appointment.
- To consider the level of precept to be set by the Police and Crime Commissioner, again with a power of veto.

- To review certain senior appointments by the Police and Crime Commissioner.
- To scrutinise and support the activities of the Police and Crime Commissioner.

For Lancashire, the area covered by Lancashire Constabulary includes the county council, the two unitary councils and the 12 district councils. The panel is, therefore, made up of representatives from those 15 local authorities, together with two independent co-opted members.

**Consultations**

N/A

**Implications:**

This item has the following implications, as indicated:

**Risk management**

The requirement for an independent Police and Crime Panel for Lancashire is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

**Meeting of the Full Council  
Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
(All Divisions);

**Transport for the North and Transport for the North Scrutiny Committee -  
Appointment of County Council Representatives for 2021/22**

Contact for further information:

Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer ,  
dave.gorman@lancashire.gov.uk

**Executive Summary**

Full Council is asked to approve the appointment of the county council's representatives to serve on Transport for the North and Transport for the North Scrutiny Committee for 2021/22.

**Recommendation**

Full Council is asked to approve the appointment of one county councillor to serve on Transport for the North and one county councillor to serve on Transport for the North Scrutiny Committee for 2021/22, together with substitute representatives to attend when required.

**Background and Advice**

Transport for the North is the first statutory sub-national transport body in England and was constituted in April 2018 to make the case for strategic transport improvements across the North. It is a partnership of public and private sector representatives working with partners to develop and deliver strategic transport infrastructure. It brings together the North's twenty local transport authorities and business leaders together with Network Rail, HS2 and Highways England and works with central government.

In addition to the Board, Transport for the North is required to have a Scrutiny Committee, the purpose of which is to act as a focus for the scrutiny and challenge of its work, and for investigating matters of strategic importance to residents, those

travelling within the combined administrative area covered by the constituent authorities, and other stakeholders.

**Consultations**

N/A

**Implications:**

This item has the following implications, as indicated:

**Risk management**

N/A

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
None;

**Appointments to the Local Government Association's General Assembly, Boards and Special Interest Groups for 2021/22**

Contact for further information:  
Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

**Executive Summary**

The Local Government Association has invited member authorities to appoint their representatives to serve on its General Assembly for 2021/22.

This report also requests Full Council to consider the appointment of representatives to serve on a number of the Local Government Association's Special Interest Groups for 2021/22, and to note the arrangements for appointments to the Local Government Association's Boards.

**Recommendation**

Full Council is asked to:

- (i) Consider and agree the representation and appointments to serve on the Local Government Association's General Assembly and Special Interest Groups, as set out in the report, for 2021/22.
- (ii) Subject to (i) above, to agree which representative(s) should carry the county council's 12 votes at the Annual Meeting of the General Assembly.
- (iii) Note the arrangements for appointments to the Local Government Association's Boards.

**Background and Advice**

The county council appoints members to serve on the Local Government Association's General Assembly, and a number of Special Interest Groups. Political

Groups also appoint members to the Local Government Association's Boards, of which there are ten.

(i) Local Government Association General Assembly

The county council is entitled to appoint up to four representatives to serve on the Local Government Association General Assembly which meets annually. The annual meeting in 2021 will take place virtually on 6 July with nominations required to be submitted by 2 June 2021.

The county council is also entitled to 12 corporate votes at the General Assembly (equal to the number of district council's in the authority's area) and has the right to nominate the representative(s) who will carry and exercise the 12 votes.

(ii) Local Government Association Special Interest Groups

- Coastal Issues

The Special Interest Group on Coastal Issues comprises elected members from coastal local authorities. Its principal aim is to establish improved governance, management and community well-being to ensure that the UK has the best managed coast in Europe, and to identify appropriate and sustainable funding strategies to support this aim.

The county council appoints one representative to the Special Interest Group on Coastal Issues.

- Nuclear Legacy Advisory Forum

The Nuclear Legacy Advisory Forum seeks to build capacity within local government to engage effectively with nuclear legacy management and works to represent the views of member local authorities to national bodies.

The county council appoints one representative to the Nuclear Legacy Advisory Forum.

- Rural Services Network

The Rural Services Network is the national champion for rural services, ensuring that people in rural areas have a strong voice. The Network is fighting to secure a fair deal for rural communities to maintain their social and economic viability for the benefit of the country as a whole.

The county council appoints one representative to the Rural Services Network.

(iii) Local Government Association Boards

Local Government Association Boards engage with and develop a thorough understanding of councils' priorities in relation to their particular programme area.

They also help shape the Local Government Association's business plan and, through extensive engagement with councils, oversee programmes of work that deliver the strategic priorities set by the Local Government Association's Executive.

There are ten Boards in total and appointments to the Boards are made by political groups.

### **Consultations**

N/A

### **Implications:**

This item has the following implications, as indicated:

### **Risk management**

There are no significant implications associated with the proposals set out in this report.

### **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A





**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
(All Divisions);

**Appointments to the North Western Inshore Fisheries and Conservation Authority**

Contact for further information:  
Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

**Executive Summary**

Appointments to the North Western Inshore Fisheries and Conservation Authority.

**Recommendation**

Full Council is asked to:

- (i) Approve the appointment of two county councillors to serve on the North Western Inshore Fisheries and Conservation Authority until the next county council elections in May 2025;
- (ii) Authorise the Director of Corporate Services, in consultation with the Leader of the County Council, to approve any changes to the appointments at (i) above which may become necessary before May 2025.

**Background and Advice**

On 25 May 2017, Full Council appointed two county councillors to represent the county council on the North Western Inshore Fisheries and Conservation Authority until the next county council elections in May 2021. The Authority had replaced the former North Western and North Wales Sea Fisheries Committee in October 2010.

Following the county council elections on 6 May 2021, Full Council is now asked to appoint two county councillors to serve on the Authority until the next county council elections in May 2025. It is proposed that the Director of Corporate Services, in consultation with the Leader of the County Council, be authorised to approve any changes to the appointments which may become necessary before May 2025.

## Consultations

N/A

## Implications:

This item has the following implications, as indicated:

## Risk management

In the light of the substantial financial contribution that the county council is required to make to the North Western Inshore Fisheries and Conservation Authority, it is important that the county council is represented on the committee and sub-committees of the authority. Lancashire County Council is the second largest constituent local authority after Cumbria County Council.

## Financial

The determination of funding of each inshore Fisheries and Conservation area has been agreed nationally and the county council has a statutory duty to contribute. The county council's levy to the Authority for 2021/22 is £451,970. The Authority's committee, of which the appointed county councillors will be members, agrees any proposed increase to levies paid by member authorities including the county council.

## Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
(All Divisions);

**Local Pensions Partnership Ltd - Appointment of a County Council Shareholder Representative**

Contact for further information:  
Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

**Executive Summary**

Full Council is asked to approve the appointment of the county council's shareholder representative on the Board of the Local Pensions Partnership Ltd.

**Recommendation**

Full Council is asked to:

- (i) Approve the appointment of one county councillor to serve as the county council's shareholder representative on the Board of the Local Pensions Partnership Ltd until the next county council elections in May 2025;
- (ii) Authorise the Director of Corporate Services, in consultation with the Leader of the County Council, to approve any changes to the appointment at (i) above which may become necessary before May 2025.

**Background and Advice**

In April 2016, the Lancashire County Pension Fund and the London Pensions Fund Authority formed the Local Pensions Partnership Ltd as a local government owned pension services company to administer a number of pensions functions including: liability and employer risk management, investment management and pension administration. As part of the governance arrangements for the Local Pensions Partnership Ltd, the county council is entitled to appoint a shareholder representative to the Board of the company.

## **Consultations**

N/A

## **Implications:**

This item has the following implications, as indicated:

## **Risk management**

There are no significant risks associated with the proposals set out in this report.

## **Local Government (Access to Information) Act 1985**

### **List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
(All Divisions);

## **Report of the Cabinet (Part B)**

Contact for further information:  
Craig Alker, Tel: (01772) 537997, Business Support Officer,  
craig.alker@lancashire.gov.uk

### **Executive Summary**

The report of the Cabinet from its meetings on 4 March 2021 and 1 April 2021.

This report also presents details of urgent key decisions taken since the last meeting of Full Council, in accordance with Standing Order C22.

### **Recommendation**

That the report of the Cabinet, as now presented, be noted.

## **Background and Advice**

The agenda and minutes of the meetings below may be viewed at:  
<http://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=122>.

### **4 March 2021**

#### **Part I (Open to Press and Public)**

- **Proposed 2021/22 Highway Maintenance and Transport New Starts Capital Programmes**

**Resolved:** That;

- i. The addition of the Department for Transport Highway Maintenance funding of £28.811 million, Integrated Transport funding of £6.101 million and additional capital funding approved by Full Council on 11 February 2021 to the

- appropriate Highway and Transport Blocks of the Capital Programme, be approved;
- ii. Subject to approval at (i) above, the proposed apportionment of the 2021/22 Department for Transport Highway Maintenance funding and the additional capital funding approved by Full Council on 11 February 2021 as detailed in the report and at Appendices 'A' and 'B', be approved and additionally the proposed apportionment of the 2021/22 Department for Transport Integrated Transport Funding at Appendix 'C', be approved;
  - iii. Subject to such approval of apportionments in (ii) –
  - iv. The proposed 2021/22 New Starts Highway Maintenance programmes set out as projects at Appendices 'D' to 'I' be approved;
  - v. Approval be given to the proposed drainage allocation of £1 million being split equally as described in the report and drawn down as required to allow flexibility to address emerging issues;
  - vi. Approval be given to £1.5 million of the £5 million additional funding approved by Full Council for flood defence being allocated to highway flood alleviation works aimed at preventing future flooding to property and highways and that this funding be drawn down as required to allow flexibility to address emerging issues.
  - vii. Approval be given to £1 million of the £2 million additional funding approved by Full Council for walking and cycling being used to improve existing walking and cycling networks and that funding be drawn down as required to allow flexibility to address emerging issues;
  - viii. The proposed 2021/22 New Starts Public Rights of Way programme set out at Appendix 'J' be approved; and
  - ix. Approval be given to the further programmes/projects identified in the report being developed and presented for approval at a future date.

- **Developing Provision for Children and Young People with Special Educational Needs and Disabilities**

**Resolved:** That;

- i. After consideration, the results of the formal consultations, following the publication of statutory proposals, and the prescribed alterations to Barrowford Primary School and St Leonard's Voluntary Aided Church of England Primary School, in order to establish a special educational needs unit within each of these schools be approved;
- ii. After consideration, the results of formal consultations following the publication of statutory proposals, and the prescribed alterations that will permit the expansion and relocation of Broadfield Specialist School and the expansion of Sir Tom Finney Community High School be approved;
- iii. Subject to (ii) above, the installation of two temporary classrooms on the current site of Broadfield Specialist School, in order to ensure sufficiency of specialist provision prior to the relocation and expansion of the school be approved; and
- iv. Cabinet considered and noted the implementation and review of the SEND Sufficiency Strategy.

- **Provision of Secondary School Places in Burnley**

**Resolved:** That;

- i. A temporary increase, for one year only, in the admission number of Blessed Trinity Roman Catholic College School from 250 to 280 places and Burnley High School from 120 to 130 places, be approved; and
- ii. The capital expenditure detailed in Appendix 'A' of the report to deliver an ICT room refurbishment and ICT equipment provision for Blessed Trinity Roman Catholic College and the delivery of internal works at Burnley High School to provide additional classrooms and enclose open plan classrooms to facilitate an increased admission number for 2021, be approved.

- **Review of Accommodation at Burnley Campus – Phase One**

**Resolved:** That;

- i. The review of Burnley Campus, Phase 1 be approved;
- ii. The relocation of Reedley Hallows Nursery and Reedley Hallows Children and Family Wellbeing Service to part of the former Thomas Whitham accommodation, be approved;
- iii. The provision of additional places, for one year only in 2021, at Barden Primary School, through the addition of one classroom to the school be approved;
- iv. The provision of a Special Educational Needs unit for Barden Primary School, located within the former Thomas Whitham accommodation be approved;
- v. The provision of additional accommodation for Holly Grove Special School, increasing the building capacity by using the vacated Reedley Hallows nursery accommodation allowing the number of pupils to be increased in the future via a further Cabinet report be approved; and
- vi. The capital expenditure detailed in Appendix 'A' of the report to deliver phase 1, be approved.

- **Review and Redesign of Lancashire's Short Break Offer for Children and Young People with Disabilities**

**Resolved:** That;

- i. The recommendations outlined in the report relating to the proposals for arrangements for short breaks in Lancashire: Break Time, Day Time and Night Time, be approved;
- ii. The commencement of commissioning activity in relation to Break Time with the new Break Time short break offer to go live on 1 April 2022, be approved;
- iii. Additional funding proposals of £409,000 for the new Break Time offer from April 2022, be approved;
- iv. The recommissioning of Day Time and Night Time short breaks with the new contracts for these services starting in 2021 be approved; and
- v. Cabinet receives quarterly progress reports on the implementation of the re-designed Short Break Offer.

- **A New Environment and Climate Programme for Lancashire County Council**

**Resolved:** That, the proposals as set out in the report, be approved.

## **Part II (Not Open to Press and Public)**

- **Appendix E of Item 5 - Developing Provision for Children and Young People with Special Educational Needs and Disabilities**

**Resolved:** That, Appendix E of Item 5 - Developing Provision for Children and Young People with Special Educational Needs and Disabilities, be noted.

- **Appendix A of Item 6 - Provision of Secondary School Places in Burnley**

**Resolved:** That, Appendix A of Item 6 - Provision of Secondary School Places in Burnley, be noted.

- **Appendix A of Item 7 - Review of Accommodation at Burnley Campus - Phase One**

**Resolved:** That, Appendix A of Item 7 - Review of Accommodation at Burnley Campus - Phase One, be noted.

## **1 April 2021**

## **Part I (Open to Press and Public)**

- **Procurement Report**

**Resolved:** That, the commencement of procurement exercises for the following be approved:

- Provision of Apprenticeship Levy Training and Assessment Providers; and
- Provision of a Provider List for Break Time, Day Time and Night Time Services for children and young people with disabilities.

- **Adelaide Street, Olive Boys School - Loading Bay**

**Resolved:** That, the introduction of a Traffic Regulation Order and installation of signage to introduce a permanent loading bay on Adelaide Street, Preston, be approved.

- **Approval for the Introduction of Bus Stop Clearway, Liverpool Road, Penwortham**

**Resolved:** That, the proposals for the Bus Clearway along Liverpool Road, Penwortham as shown at Appendix 'A' of the report, be approved.



- **Highways Capital Programme - Proposed Additional Schemes**

**Resolved:** That;

- i. The proposed scheme lists set out at Appendices 'C' to 'I' of the report, be approved;
- ii. Approval be given for the Local Deterioration Fund to be top sliced to create a £0.619 million contingency to allow flexibility to deal with any justifiable emerging issues identified with the proposed programme or at other locations; and
- iii. The Director of Highways and Transport be authorised to approve and publish the proposed schemes/changes in consultation with the Deputy Leader and Cabinet Member for Highways and Transport.

- **Institute Street, Padiham - Highway Improvement Scheme, Burnley Road - Relocation of Bus Stop**

**Resolved:** That, the construction of the new permanent bus stop, replacing the existing bus stop on Burnley Road, Padiham, be approved.

- **Capital Strategy for Schools – Condition Led Capital Investment Programme 2021/22**

**Resolved:** That, approval be given for the proposed list of maintenance schemes in Lancashire schools, detailed at Appendix 'A' of the report, totalling £9.850m, as a further phase of high priority school repairs, subject to the grant settlement being £10.000m.

- **Community Safety Agreement**

**Resolved:** That, the Community Safety Agreement as set out at Appendix B of the report be noted and Full Council be asked to approve it.

## **Part II (Not Open to Press and Public)**

- **Works to Operational Premises**

**Resolved:** That the recommendations as set out in the report, be approved.

- **Economic Development Investment**

**Resolved:** That, the recommendations as set out in the report, be approved.

- **Appendix 'A' of Item 9 - Capital Strategy for Schools - Condition Led Capital Investment Programme 2021/22**

**Resolved:** That, Appendix A of Item 9 - Capital Strategy for Schools - Condition Led Capital Investment Programme 2021/22, be noted.

- **Samlesbury Aerospace Enterprise Zone**

**Resolved:** That, the recommendations as set out in the report, be approved.

- **Salix Public Sector Decarbonisation Scheme Grant**

**Resolved:** That, the recommendation as set out in the report, be approved.

**Urgent Key Decisions**

It is a requirement of Standing Order C22 that any urgent Key Decision taken under the provisions of Standing Order C21 must be reported to Full Council for information. The following urgent Key Decision was taken since the last meeting of Full Council:

The following urgent Key Decision was taken by the Leader of the County Council and the Deputy Leader of the County Council and Cabinet Member for Highways and Transport on 25 March 2021:

- [M55 Heyhouses Link Road](#)

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

## **The Urgency Committee**

Contact for further information:  
Craig Alker, Tel: (01772) 537997, Business Support Officer,  
craig.alker@lancashire.gov.uk

### **Executive Summary**

The report sets out details of the decision taken by the Director of Corporate Services (Monitoring Officer) under the county council's urgent business procedure on behalf of the Urgency Committee.

### **Recommendation**

That the report of the Urgency Committee, as now presented, be noted.

## **Background and Advice**

Since the last meeting of Full Council, the following decision has been taken by the Director of Corporate Services (Monitoring Officer) under the county council's urgent business procedure on behalf of the Urgency Committee.

### **Change of Membership for the Combined Fire Authority and External Scrutiny Committee**

The following decision was taken on 4 March 2020:

The Director of Corporate Services approved:

- i. The appointment of County Councillor Paul Rigby to replace County Councillor David Stansfield as a member of the Lancashire Combined Fire Authority; and

- ii. The appointment of County Councillor John Shedwick to replace County Councillor David Stansfield as the Deputy Chair of the External Scrutiny Committee.

### **Consultations**

This decision was taken following consultation with the Chair and Deputy Chair of the Urgency Committee.

### **Implications:**

This item has the following implications, as indicated:

### **Risk management**

There are no risks associated with the proposals set out in this report.

### **Local Government (Access to Information) Act 1985**

#### **List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**The Audit, Risk and Governance Committee**  
(Appendix 'A' refers)

Contact for further information:  
Hannah Race, Tel: (01772) 530655, Democratic Services Officer,  
hannah.race@lancashire.gov.uk

**Executive Summary**

The report of the Audit, Risk and Governance Committee from its meeting held on 26 April 2021 is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#).

Members can also contact the officers specified in each report for further information on each item.

**Recommendation**

That the report of the Audit, Risk and Governance Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None		
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Reason for inclusion in Part II, if appropriate

N/A



## **Meeting of the Full Council - 27 May 2021**

### **Report of the Audit, Risk and Governance Committee**

**Meeting held on 26 April 2021**

**Chair: County Councillor Alan Schofield**

#### **Part I (Open to Press and Public)**

##### **Internal Audit Annual Report 2020/21**

The committee considered the Internal Audit Annual Report, presented by Ruth Lowry, Head of Internal Audit. The report provided an overall opinion on the council's frameworks of governance, risk management and control for the year 2020/21.

**Resolved:** That the Internal Audit Annual Report 2020/21, as presented, be noted.

##### **Internal Audit Annual Plan 2021/22**

The committee considered the Internal Audit Plan 2021/22, presented by Ruth Lowry, Head of Internal Audit. The report outlined the plan for 2021/22 and the work proposed to support the internal audit process, including the evidence that would be collected over the year.

**Resolved:** That the Internal Audit Annual Plan 2021/22, as presented, be approved.

##### **External Audit – The Annual Audit Letter for Lancashire County Council and Lancashire County Pension Fund 2019/20**

The committee considered the external auditor's Annual Audit Letter for Lancashire County Council and Lancashire County Pension Fund, presented by Paul Dossett, Partner at Grant Thornton UK. The report summarised the outcome of the work of the external auditors in 2019/20.

**Resolved:** That the Annual Audit Letter for 2019/20, as presented, be noted.

##### **External Audit – Audit Progress Report and Sector Update 2020/21**

The committee considered a report presented by Paul Dossett, Partner at Grant Thornton UK, which provided an update on the proposed timescales for the external audit for 2020/21 and provided additional information on sector developments.

**Resolved:** That the Audit Progress Report and Sector Update at April 2021, as presented, be noted.

### **External Audit – Lancashire County Council Audit Plan 2020/21**

The committee considered the Lancashire County Council Audit Plan for the year ending 31 March 2021, presented by Stuart Basnett, Audit Manager at Grant Thornton UK. The report detailed the planned scope and timing of the council's statutory audit.

**Resolved:** That the Lancashire County Council Audit Plan for 2020/21, as presented, be noted.

### **External Audit – Lancashire County Pension Fund Audit Plan 2020/21**

The committee considered the Lancashire County Pension Fund Audit Plan for the year ending 31 March 2021, presented by Andy Ayre, Audit Manager at Grant Thornton UK.

**Resolved:** That the Lancashire County Pension Fund Audit Plan for 2020/21, as presented, be noted.

### **The Council's Annual Governance Statement 2020/21 and Code of Corporate Governance 2021/22**

The committee considered the county council's draft Annual Governance Statement for 2020/21 and the updated Code of Corporate Governance for 2021/22, presented by Paul Bond, Head of Legal and Democratic Services.

The Code of Corporate Governance for 2021/22 was recommended to Full Council and can be found in Part A of the agenda.

**Resolved:** That

- i) The draft Annual Governance Statement for 2020/21, as presented, be approved for inclusion in the draft Statement of Accounts for 2020/21;
- ii) The inclusion of the Pension Fund Governance Statement, as approved by the Pension Fund Committee, in the Annual Governance Statement for 2020/21 and its publication in the draft Statement of Accounts for 2020/21 be noted;
- iii) The signing of the Annual Governance Statement by the Chief Executive and Director of Resources (Section 151 Officer) and the Leader of the Council, and its publication on the county council's website following final approval of the Statement of Accounts, be noted; and
- iv) The updated Code of Corporate Governance for 2021/22, as presented, be recommended to Full Council for approval.



## **Response to the Information Request from the External Auditor**

The committee considered a report presented by Khadija Saeed, Head of Corporate Finance, which detailed the proposed management response to the external auditor's annual information request. The response provides the external auditors with information to support their work.

**Resolved:** That the management response to the information request from the external auditor, as presented, be approved.

## **Matters arising under Urgent Business since the last meeting**

The committee considered a report presented by Josh Mynott, Democratic and Member Services Manager, which outlined the decisions approved by the Director of Corporate Services as matters of Urgent Business since the last meeting of the Audit, Risk and Governance Committee, following the webcast failure at the committee's meeting on 25 January 2021.

**Resolved:** That the decisions approved by the Director of Corporate Services as matters of Urgent Business since the last meeting, in agreement with the Chair and Deputy Chair of the Audit, Risk and Governance Committee, be noted.

## **Part II (Not Open to Press and Public)**

### **Counter Fraud, Special Investigations and Whistleblowing Annual Report**

(Not for Publication - Exempt information as defined in Paragraphs 2, 3 and 7 of Part 1 of Schedule 12A to the Local Government Act, 1972. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

The committee considered a private and confidential report presented by Ruth Lowry, Head of Internal Audit, which outlined the work completed during 2020/21 to prevent, detect and investigate fraud and corruption within the county council.

**Resolved:** That the Counter Fraud, Special Investigations and Whistleblowing Annual Report, as presented, be noted.



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**The Employment Committee**  
(Appendix A refers)

Contact for further information:  
Hannah Race, Democratic Services Officer, Tel: (01772) 530655,  
hannah.race@lancashire.gov.uk

**Executive Summary**

The report of the Employment Committee from its meetings held on 8 March 2021 and 12 April 2021 is attached at Appendix A.

The agendas, reports and minutes of the meetings are available to view [here](#).

Members can also contact the officers specified in each report for further information about each item.

**Recommendation**

That the report of the Employment Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None		
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Reason for inclusion in Part II, if appropriate

N/A



## Meeting of the Full Council - 27 May 2021

### Report of the Employment Committee meeting held on 8 March 2021

Chair: County Councillor Geoff Driver CBE

#### Part II (Not Open to Press and Public)

#### Local Pensions Partnership – Pay Proposals

(Not for Publication – Exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information.)

The committee considered a private and confidential report presented by Michelle King, Interim Head of Pension Fund, setting out the Local Pensions Partnership Group pay proposals for 2021/22, including the list of roles with salaries in excess of £100k and adjustments to existing roles' salaries due to market alignment and inflationary pressures.

Following a period of discussion, the committee proposed to reject the resolutions as presented and make alternative proposals as set out below.

#### **Resolved:** That

- i) The proposal to implement differential inflationary uplifts to different parts of the Local Pensions Partnership Group should not be approved.
- ii) The £100k salary list, as set out in Appendix 'A', be approved subject to an equitable adjustment to the inflationary pay increases so that all Local Pensions Partnership Group staff receive an inflationary pay increase of 1.5%.
- iii) The 2021/22 Pay Grade Structure (uplifted in line with inflation), as set out in Appendix 'A', be approved subject to
  - a) The Local Pensions Partnership Group being asked to provide satisfactory additional market rate information and further explanation to the county council's Head of Pension Fund and Director of Corporate Services, in agreement with the Employment Committee Chairman; and
  - b) An adjustment to the inflationary pay increase as set out at (ii).
- iv) The application of the inflationary uplift to the five Executive Directors' salaries be approved, subject to an adjustment to the inflationary pay increase as set out at (ii).

- v) The request to delegate authority to the London Pensions Fund Authority Chief Executive Officer and the Lancashire County Pension Fund Interim Head of Pension Fund, to agree to variations of up to 5% of the salaries proposed, not be approved.

## **Report of the Employment Committee meeting held on 12 April 2021**

**Chair: County Councillor Geoff Driver CBE**

### **Part II (Not Open to Press and Public)**

#### **Local Pensions Partnership – Pay Proposals**

(Not for Publication – Exempt information as defined in Paragraphs 3 and 4 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information.)

The committee considered a private and confidential report presented by Michelle King, Interim Head of Pension Fund, which updated members on the decisions approved by the Employment Committee Chairman, in accordance with the recommendations of the committee at its meeting on 8 March 2021, regarding the Local Pensions Partnership report on roles attracting remuneration at £100k or over.

**Resolved:** That

- i) The decisions approved by the Employment Committee Chairman, in consultation with the Director of Corporate Services and Interim Head of Pension Fund, Lancashire County Council and in accordance with the recommendations of the Employment Committee at its meeting on 8 March 2021, be noted;
- ii) Sufficient supporting background information from the Boards of Local Pensions Partnership Investment, Local Pensions Partnership Administration, and the Local Pensions Partnership Group be included in future reports to the Employment Committee where appropriate, in order to provide context to the report under consideration; and
- iii) The proposal for Local Pensions Partnership Investment, Local Pensions Partnership Administration, and the Local Pensions Partnership Group to consult with the Employment Committee as relevant stakeholders on materially significant matters, prior to agreement by their respective Boards, be approved.

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services.

**Part B**

Electoral Division affected:  
None;

**The Pension Fund Committee**  
(Appendix 'A' refers)

Contact for further information:  
Mike Neville, Tel: (01772) 533431, Senior Democratic Services Officer,  
mike.neville@lancashire.gov.uk

**Executive Summary**

The report from the Pension Fund Committee meeting held on 12 March 2021 is attached at Appendix 'A'. The agenda, Part I reports and minutes of the meeting are available to view [here](#).

Members can also contact the officer specified in individual reports for further information.

**Recommendation**

That the report of the Pension Fund Committee meeting held on 12 March 2021, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A





# Appendix A

## Meeting of the Full Council - 27 May 2021

### Report of the Pension Fund Committee meeting held on 12 March 2021

**Part I** (Open to the press and public).

#### **Welcome and Apologies**

Sean Greene, the newly appointed Head of the Pension Fund (who was attending the meeting as an observer) was introduced to the Committee. It was also reported that the Fund had won in the LGPS Fund of the Year (assets over £2.5 billion) category at the LAPF Investment Awards in December 2020.

#### **Lancashire County Pension Fund Investment Strategy Statement**

The Committee considered a report on the Investment Strategy Statement which had been updated in relation to the strategic asset allocations, performance benchmarks of the Fund and the transition of Fund investments into asset pools.

**Decision taken:** That the updated Investment Strategy Statement, as set out at Appendix 'A' to the report presented, is approved.

#### **Budget monitoring for the period ending 31<sup>st</sup> December 2020**

The Committee considered a report on the income and expenditure of the Fund for the 9 months up to 31<sup>st</sup> December 2020 together with an updated forecast for the year ending 31<sup>st</sup> March 2021., which indicated a full year net income of £204.7m, before realised and unrealised profits and losses on investments, against a budget of £219.1m.

**Decision taken:** That, having reviewed the report presented, the financial results for the 9 months up to 31<sup>st</sup> December 2020 and the budget and forecast variances are noted.

#### **Lancashire County Pension Fund 2021/22 Budget**

The Committee considered a report on a one-year budget for the Lancashire County Pension Fund for the year ending 31<sup>st</sup> March 2022 and was informed that whilst the budget showed a reduction in funds available for investment of £37.1m the deficit was primarily due to employer contributions paid in advance as income in 2020/21, which was in line with generally accepted accounting practice and as agreed with the Fund's external auditor.

**Decision taken:** That the one-year budget for the Lancashire County Pension Fund for year ending 31<sup>st</sup> March 2022, as set out in Appendix 'A' to the report presented is approved.

## **Lancashire County Pension Fund Strategic Plan 2021-24**

The Committee considered a report on the draft 3-year Strategic Plan, which defined the key objectives for the Fund in relation to Governance, Asset and Liability Management, Administration, and Communications, and had been developed in consultation with the Independent Investment Advisers to the Fund and the Actuary.

**Decision taken:** That the Lancashire County Pension Fund Strategic Plan for 2020/21 – 2023/24 together with the 12-month update, as set out in the Appendices to the report presented, are approved.

## **Pension Administration Strategy Statement Review**

The Committee considered a report on the Pension Administration Strategy Statement which had been reviewed by the Local Pension Board on the 19th January 2021. It was reported that the review had not identified any significant changes were required and confirmed that Local Pensions Partnership Administration had met all key performance indicators. The Committee noted that the Communication Strategy for the Fund would be updated to direct the Fund membership to the Strategy Statement, as recommended by the Board.

**Decision taken:** That the Pension Administration Strategy Statement, as set out at Appendix 'A', to the report presented is approved.

## **Lancashire County Pension Fund - Admission and Termination Policy/ Inter-Valuation Contributions Review Policy**

The Committee considered a report on the updated admission and termination policy (incorporating further changes to reflect the employer flexibilities now available to the Fund) together with a new draft Inter-Valuation Contribution Review Policy, both of which had been reviewed in consultation with the Fund Actuary.

### **Decision taken:**

1. That the updated Admission and Termination Policy and the new Inter-Valuation Contribution Review Policy, as set out respectively in Appendices 'A' and 'B' to the report presented, are approved to enable a short consultation with employers in the Fund up to 30<sup>th</sup> April 2021.
2. That a further report on the outcome of the consultation specified at 1 above, together with final drafts of both policies, are presented to the next meeting on the 18<sup>th</sup> June 2021 for approval.

## **New Lancashire County Pension Fund Website**

The Committee was informed that the new Lancashire County Pension Fund website had been completed and had gone live on the 10<sup>th</sup> March 2021. It was

noted that a demonstration of the functionality of the new website would be given at a workshop for members of the Committee on the 23<sup>rd</sup> March 2021.

**Decision taken:** That the report is noted.

### **Feedback from members of the Committee on pension related training**

The Committee considered a report on the virtual pension related training events which had taken place since the last meeting and individual members of the Committee gave feedback on their experiences, including the suggestion that members may benefit from further training with regard to the impact of the McCloud judgement.

**Decision taken:** That the report and feedback given at the meeting in relation to the training received by individual members of the Committee is noted.

### **Lancashire County Pension Fund - Training Plan 2021/22**

The Committee considered the draft 2021/22 Training Plan which set out the various opportunities available during the year for training members of the Committee and Local Pension Board.

**Decision taken:** That, subject to the inclusion of training opportunities on the McCloud judgement, Responsible Investment and the outcomes of the Service Based Review of Local Pension Partnership Investments the Training Plan for 2021/22, as set out at Appendix 'A' to the report presented is approved.

### **Responsible Investment Report**

The Committee considered a detailed report on responsible investment activity during Q4 of 2020 (October to December) which included reference to the Robeco Engagement themes for 2021 and appointment of LPPI's Head of Responsible investment to the LGPS Scheme Advisory Board Responsible Investment Advisory Group

#### **Decision taken:**

1. That the update on responsible investment activity, as set out in the Appendix to the report presented, is noted and the Terms of Reference for the inquiry into 'Responsible Investment for a Just Transition' referred to at the meeting be circulated to members of the Committee for information.
2. That future reporting on responsible investment include a brief synopsis of the Fund's progress in reducing carbon and movement towards a net zero position.

## **Approval of 2021/22 Workplan for the Lancashire Local Pension Board**

The Committee considered a report on the proposed 2021/22 Work Plan for the Pension Board which had been developed in consultation with the Chair of the Board and the Interim Head of Fund. The Chair of the Board informed the Committee that he would bring a report to the next meeting on the outcome of the annual review of the effectiveness of the Board which had highlighted the following areas of focus in 2021

- The continuous improvement of the Fund and Local Pension Partnership.
- The Lancashire County Pension Fund Risk Register.
- Communications with the membership of the Fund.

**Decision taken:** That the 2021/22 Work Plan for the Lancashire Local Pension Board, as set out at Appendix 'A' to the report presented, is noted.

## **Urgent Business - Local Pension Partnership Strategic Update**

The Committee was informed that an additional report on the Local Pension Partnership Strategic Update would be presented under Part II of the agenda. The report had not been included in the agenda when it was published due to technical difficulties and the Chair had agreed that the report be presented at the meeting as a matter of urgency so that the Committee could review the report and hear from representatives of the Local Pensions Partnership.

**Decision taken:** That the report on the Local Pension Partnership Strategic Update, as circulated to members of the Committee in advance of the meeting, be presented to the Committee as a matter of urgency under Part II of the agenda.

## **Part II (Note open to the press and public)**

The Committee was informed that since the last meeting it had been announced that Mr M O'Higgins, Chairman of the Local Pension Partnership Board was to step down from that position in June 2021. The Chair thanked Mr O'Higgins for his contribution to the success of the Partnership since its inception in 2015 and wished him well for the future.

The additional report presented at the meeting as a matter of urgent business as then taken as the next item.

## **Local Pension Partnership Strategic Update**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on activity by the Local Pensions Partnership, which included updates on shareholder matters and changes at Board level, the financial position of the Partnership Group up to the 31<sup>st</sup> December 2020 and on pension administration and investment management services.

The Committee was informed that the administration service was performing well and on track to achieve the proposed cost savings and that member satisfaction scores for retirements, the Helpdesk and emails were all in excess of targets. It was also noted that the proposed phased implementation of a new pension administration system would build on previous experience and be the main focus of project activity for Local Pension Partnership Administration.

**Decision taken:**

1. That the updates set out in the report presented and given at the meeting are noted.
2. That a report on the Year End Review of Progress against Year 1 of the 5 Year Strategic Plan agreed with shareholders in relation to the Local Pension Partnership Group be presented to the Committee in due course.

**Local Pensions Partnership Annual Budget 2021/22, and 4 Year Planning Period**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a detailed report on the proposed 2021/22 budget for the Partnership Group, focussing on the current year forecast, actual budget and the budget for 2021/22 and subsequent 4 years. The operation of the Local Pensions Partnership following the move to a "skinny group" position, with the majority of staff and corporate services being directly employed/dedicated to active subsidiary businesses, was also discussed.

**Decision taken:** That the Local Pensions Partnership budget for 2021/22, as set out in Appendices 'A' and 'B' to the report presented, is approved.

**Lancashire County Pension Fund Performance Overview**

Exempt information Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the performance of the Fund over the last quarter, focussing on areas such as the total portfolio return over different

periods, the performance of individual asset allocations, net income progression and the current funding level.

**Decision taken:** That the performance of the Fund for the quarter to the end of December 2020, as set out in the report presented, is noted.

### **Investment Panel Report**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the performance of global markets, economies and factors which influenced the investment market in which the Fund operated, with particular regard to the Covid-19 pandemic and the global move towards green finance and transition to a net zero economy.

**Decision taken:** That the report is noted.

All Local Pension Partnership representatives left the meeting at this point.

### **Investment Consultancy and Fiduciary Management Investigation Order 2019**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the detailed response sent by the Interim Head of the Pension Fund to the Competition Markets Authority confirming compliance with the requirements of the Investment Consultancy and Fiduciary Management Investigation Order 2019 with regard to the setting of strategic objectives for investment consultants.

**Decision taken:** That the response from the Head of Fund to the Competition Markets Authority confirming the Lancashire County Pension Fund compliance with the requirements of Part 7 of the Investment Consultancy and Fiduciary Management Investigation Order 2019 is noted.

### **Extension to Contract for Custodian**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee was informed that the initial 3-year contract for the Custodian for the Lancashire County Pension Fund was due to expire in April 2021 and, in view of the performance over the last 3 years and following discussions with all parties, the Interim Head of the Pension Fund recommended the Committee to approve use of the provision in the existing contract to extend the term for the maximum period of 3 years up to the 15<sup>th</sup> April 2024. It was noted that during the extended term of the contract there would be a full procurement exercise with regard to awarding a new contract for the provision of custodian services with effect from the expiry of the extended term.

**Decision taken:** That the extension of the term of the existing contract with the Custodian is approved for the maximum period of 3 years up to the 15<sup>th</sup> April 2024.

Both Independent Investment Advisers left the meeting at this point.

### **Extension of Contract for Independent Advisor to the Fund**

Exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the proposed 12-month extension of the current contract of one of the Independent Investment Advisers to the Fund.

**Decision taken:** That approval is given to the extension of the contract of the Independent Investment Adviser to the Lancashire Pension Fund Committee, for one additional year up to the 30<sup>th</sup> June 2022, as provided for in clause 3.1 of the existing contract set out at Appendix 'A' to the report presented, subject to the necessary waiver by Cabinet of the County Council's Procurement Rules being granted.

### **Chairs closing remarks**

The Committee was informed that this was the last meeting for Michelle King, the Interim Head of the Pension Fund and on behalf of the Committee the Chair thanked Michelle for her support over the last 5 months. The Chair also acknowledged that due to the local government elections in May the County Council representatives on the Committee may change before the next meeting and wished all Councillors well for the future.





**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**The Overview and Scrutiny Committees**  
(Appendices 'A' - 'D' refer)

Contact for further information:  
Garth Harbison, Tel: (01772) 530596, Committee Support Officer (Overview and Scrutiny),  
garth.harbison@lancashire.gov.uk

**Executive Summary**

The most recent cycle of meetings of the Overview and Scrutiny Committees took place in the period February 2021 to May 2021.

The reports of the committees are attached as Appendices 'A' - 'D' as follows:

Appendix 'A' - Education and Children's Services Scrutiny Committee  
Appendix 'B' - External Scrutiny Committee  
Appendix 'C' - Health Scrutiny Committee  
Appendix 'D' - Internal Scrutiny Committee

The agenda, reports and minutes of the meetings are available to view [here](#).

Members can also contact officers specified in each report for further information about each item.

**Recommendation**

That the report of the Overview and Scrutiny Committees, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

# Appendix A

## Meeting of the Full Council - 27 May 2021

### Reports on the Education and Children's Services Committee Meetings held on 9 February 2021 and 11 March 2021

**Chair: County Councillor Andrea Kay**

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[Education and Children's Services Scrutiny Committee](#)

#### 9 February 2021

##### **Early Years Sector – Impact on Private Providers Supporting Vulnerable Children and Families**

A presentation was delivered on the Early Years Sector and the impact on private providers supporting vulnerable children and families.

**Resolved:** That the Education and Children's Services Scrutiny Committee recommends that the Cabinet Member for Children and Young People and Schools give consideration to writing to the Secretary of State for Education and all Lancashire MPs to highlight the circumstances currently faced by the early years sector and the need for equitable funding.

#### 11 March 2021

##### **Update on Family Safeguarding Model**

The report provided was a follow up report arising from the former Children's Services Scrutiny Committee meeting held on the 15 January 2020 when it considered a report on the Neglect Strategy. Lancashire County Council launched the new Family Safeguarding Model on the 11 February 2021. A presentation was also provided to the Education and Children's Services Scrutiny Committee.

**Resolved:** That;

1. The progress of the Family Safeguarding Model and how the service would move forward following implementation be noted.
2. An update report be presented to the committee in six months.



## **Meeting of the Full Council - 27 May 2021**

### **Report on the External Scrutiny Committee Meeting held on 16 March 2021**

**Chair: County Councillor Edward Nash psc**

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[External Scrutiny Committee](#)

**16 March 2021**

#### **Joint Draft Lancashire Local Flood Risk Management Strategy 2021-2027 and Progress Report on Strengthening Flood Risk Management and Preparedness**

A presentation was delivered to the committee on the joint draft Lancashire Local Flood Risk Management Strategy 2021-2027. In addition, members were presented with a progress report on the implementation of agreed actions following the recommendations of the Strengthening Flood Risk Management and Preparedness Task and Finish Group report as adopted by the External Scrutiny Committee.

**Resolved:** That;

1. The next steps planned for the Flood Risk Management Strategy be noted.
2. The progress report on strengthening flood risk management and preparedness be noted.



## **Meeting of the Full Council - 27 May 2021**

### **Report on the Health Scrutiny Committee Meeting held on 23 March 2021**

**Chair: County Councillor Peter Britcliffe**

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[Health Scrutiny Committee](#)

## **23 March 2021**

### **New Hospitals Programme**

The report presented provided an overview of the Lancashire and South Cumbria Integrated Care System (ICS) New Hospitals Programme, a response to the Government's Health Infrastructure Plan to build 40 new hospitals by 2030.

**Resolved:** That;

1. The information provided in the report, as presented, be noted;
2. Responsibility to engage with the New Hospitals Programme on a regular basis be assigned to the Health Scrutiny Committee Steering Group, and that the Health Scrutiny Committee Steering Group be asked to determine when the programme should be escalated to the full Health Scrutiny Committee for consideration; and
3. The need to establish a single, joint Health Scrutiny Committee for the New Hospitals Programme, involving all appropriate authorities, be noted.





## **Meeting of the Full Council - 27 May 2021**

### **Report on the Internal Scrutiny Committee Meeting held on 5 March 2021**

**Chair: County Councillor David O'Toole**

The agenda and minutes of the meeting may be viewed on the County Council's web site at the following link:

[Internal Scrutiny Committee](#)

#### **5 March 2021**

##### **Staff Welfare and Wellbeing**

At the January meeting of the Internal Scrutiny Committee a request was made for an item to be considered on the welfare and wellbeing of staff, in light of the ongoing pandemic.

A presentation was provided to members of the committee to highlight the various aspects of work that had been ongoing during the pandemic to help and support staff of the county council with their welfare and wellbeing.

**Resolved:** The Internal Scrutiny Committee noted the update presented and recognised the challenging and ever-changing environment staff were operating in and the new best practice being developed as a consequence.



**Meeting of the Full Council  
Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**The Lancashire Health and Wellbeing Board**  
(Appendix 'A' refers)

Contact for further information:  
Sam Gorton, Tel: (01772) 532471, Democratic Services Officer,  
sam.gorton@lancashire.gov.uk

**Executive Summary**

The report of the Lancashire Health and Wellbeing Board from its meeting held on 9 March 2021 is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#).

Members can also contact officers specified in individual reports for further information.

**Recommendation**

That the report of the Lancashire Health and Wellbeing Board, as now presented, be noted.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None		
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Reason for inclusion in Part II, if appropriate

N/A



## Meeting of the Full Council - 27 May 2021

### Report on the Lancashire Health and Wellbeing Board meeting held on 9 March 2021

**Chair: County Councillor Shaun Turner**

The agenda and minutes of the meeting may be viewed on the county council's website site via the following link: [Lancashire Health and Wellbeing Board](#)

#### COVID-19 Vaccinations

The Board were provided with an update on the progress of the vaccination programme to date and received data on districts and areas within Lancashire in cohorts 1-4 of the Joint Committee on Vaccination and Immunisation (JCVI) groups.

**Resolved:** That the Board noted the update on the progress of the vaccination programme in Lancashire, to date.

#### Health Inequalities

The Board received an overview of the national and regional requirements, along with key actions the Integrated Care System (ICS) is proposing to take to respond to reduce health inequalities. The report also provided the Health and Wellbeing Board with an opportunity to offer views in relation to the actions and consider how best the Integrated Care System (ICS) and Health and Wellbeing Board could work jointly to take forward work on this critical issue.

**Resolved:** That the Health and Wellbeing Board:

- i) Noted the proposed approach by the Lancashire and South Cumbria Integrated Care System to develop a cohesive and robust plan for mobilising health and care organisations to address health inequalities in Lancashire and South Cumbria.
- ii) Considered and provided feedback on how best this work can align with the work of the Health and Wellbeing Board.
- iii) Supported, in principle, the commitment to develop a health inequalities commission for Lancashire and South Cumbria, to be undertaken jointly with local authorities in the area.
- iv) Noted that Dr Sakthi Karunanithi, Director of Public Health, Lancashire County Council would be the lead officer for the Health and Wellbeing Board to work with Dr Julie Higgins, Joint Chief Officer Blackburn with Darwen/East Lancashire Clinical Commissioning Group (CCG) and Integrated Care System (ICS) Lead for Health Inequalities in consolidating and developing the plan into an action plan.

### **Lancashire COVID-19 Outbreak Management Update**

The Board received a current overview on the COVID-19 pandemic in Lancashire from the Director of Public Health, Lancashire County Council.

**Resolved:** That the Board noted the update on the current COVID-19 pandemic in Lancashire.

### **Lancashire Health and Wellbeing Board - SEND Sub-Committee**

The Board received an update from the SEND Sub-Committee which had met on the 3 February 2021 to discuss the Accelerated Progress Plan (APP) which included the progress made by officers since the previous meeting of the Sub-Committee held on 18 December 2020. Further details of the minutes from the meetings can be found [here](#).

**Resolved:** That the Health and Wellbeing Board noted the report of the Lancashire Health and Wellbeing Board – SEND Sub-Committee.

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 27 May 2021**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**Report of the Lancashire Combined Fire Authority**  
(Appendices 'A' and 'B' refer)

Contact for further information:  
Diane Brooks, Tel: (01772) 866720, Lancashire Fire and Rescue Service,  
dianebrooks@lancsfireandrescue.org.uk

**Executive Summary**

Appendices 'A' and 'B' set out summary reports of the Lancashire Combined Fire Authority following its meetings on 22 February and 26 April 2021. These are now presented to Full Council for information.

**Recommendation**

That the report of the Lancashire Combined Fire Authority, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		





# Appendix A

## REPORT OF THE LANCASHIRE COMBINED FIRE AUTHORITY - 22 FEBRUARY 2021

### HER MAJESTY'S INSPECTORATE OF CONSTABULARY AND FIRE & RESCUE SERVICES UPDATE

Lancashire Fire and Rescue Service (LFRS) had received a positive inspection from Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services. The inspection, which occurred during late September 2020 looked at how LFRS delivered its functions safely and how it worked for the greater good of the community alongside partners. The report noted how prevention and protection work continued, albeit in a modified capacity and how LFRS worked with its partners in the Local Resilience Forum (LRF) providing structure, support and logistics. LFRS successfully engaged with unions and was able to put in place effective plans in line with requests from partners in the LRF, many of which came under the tripartite agreement (including: antigen testing, face fitting, assisting vulnerable people and packing/repacking food). LFRS was also praised for wellbeing support and communication with staff at all levels using a variety of innovative methods. LFRS was graded 'outstanding' in the round 1 inspections for culture and values. This further positive result would contribute to the grading under the round 2 inspection.

### PAY POLICY STATEMENT FOR 2021/2022

In accordance with the provisions of the Localism Act 2011 a pay policy statement for 2021/22 was considered. The pay policy published data on senior salaries and the structure of the workforce and demonstrated the principles of transparency. The pay policy statement set out the Authority's policies for the financial year relating to: the remuneration of its chief officers; the remuneration of its lowest paid employees; and the relationship between the remuneration of its chief officers and that of other employees who were not chief officers.

### REVENUE BUDGET 2019/20 - 2023/24

The Authority considered a report of the Treasurer that presented a gross revenue budget requirement for 2021/22 of £58.2m. The Authority considered council tax options for 2021/22 which met the requirements to deliver a balanced budget and maintain an adequate level of reserves and determined a 1.99% increase (£1.41 per annum) resulting in a council tax of £72.27 for a Band D property.

### PERSON-CENTRED HOME FIRE SAFETY CHECKS AND HOME FIRE SAFETY CHECK EFFECTIVENESS

The Authority supported a 'person-centred approach' by LFRS which placed the recipient at the centre of the offer and ensured they were treated as a person first. LFRS had a number of prevention activities and campaigns which had been developed around this personalised approach by focussing on the importance of well-informed risk assessments, dignity, choice and close partnership working. The Home Fire Safety Check and Safe and Well visit delivered a bespoke, personalised fire risk assessment, which was tailored towards individual need and, by working with partners for inward and onward referrals, ensured resources were focussed on, and tailored to, high risk and vulnerable individuals.

FRANK DE MOLFETTA  
Chairman

LFRS  
Fulwood



# Appendx B

## REPORT OF THE LANCASHIRE COMBINED FIRE AUTHORITY - 26 APRIL 2021

### URGENT DECISION ARRANGEMENTS AT ELECTION TIME

The Authority authorised the Chief Fire Officer and the Clerk to the Authority to take any urgent decisions upon any matters arising between the date of the County elections and the CFA Annual Meeting, in the event of the Chairman and Vice-Chairman not being re-elected.

### FIRE PROTECTION REPORTS

Members considered a report that summarised: i) an ongoing fire safety prosecution for Plaza Beach Hotel, Blackpool; ii) Fire protection and business support information which confirmed the inspection activity for high rise premises remained a priority and that tailored advice and support was being provided to businesses which may not have been occupied or operating throughout the recent lockdown in order to ensure responsible persons fully considered fire safety within their reopening processes; and iii) cases of arson incidents were reported where evidence had been provided by Fire Investigators into the Criminal Justice System and court proceedings had progressed to trial and custodial sentences given. The report also included a restorative justice arrangement.

### COMMUNITY FIRE SAFETY REPORTS

Members considered a report that provided an overview of community safety activities and incidents of operational interest across the 14 district authorities during February 2012 – March 2021. The Deputy Chief Fire Officer highlighted the continued work with young people via: i) the Fire Cadet programme which continued to work virtually with over 100 Cadets achieving Skills for Justice qualifications; ii) the Road Sense package which had been adapted for virtual delivery into schools and for pupil's home schooling had now reached over 5,000 pupils; iii) The Service had recently celebrated 20 years delivery of the Prince's Trust programme to over 6,000 young people. He also highlighted that the Service continued to support the response to the covid-19 national pandemic. Staff had assisted in the delivery of over 200,000 vaccinations of which circa 25,000 had now been delivered by our own staff. Operational incidents of note included a terrible incident in Bolton-le-Sands of a roof collapsing where a father and son had sadly lost their lives and serious road traffic collisions where sadly there had been a number of fatalities on Lancashire's roads.

FRANK DE MOLFETTA  
Chairman

LFRS  
Fulwood



## Notice of Motion submitted under Standing Order B36

### 1. By County Councillor Malik

Medical information requests from patients are not included in the national NHS GP contract. This means that there is some discretion as to whether a GP can charge patients for this information or not. The British Medical Association (BMA) provides guidance regarding the charging for items such as this.

We believe anyone making this request to support an application for help from the government should not face this levy.

In East Lancashire, the population experiences significant social and economic deprivation and the Medical Director of the Clinical Commissioning Group (CCG), has included a reference to this issue in his weekly GP bulletin. In this, he has indicated that he was aware that GPs for the most part are sensitive to, and aware of, the circumstances of their patients, but he wished to bring this issue to their attention for their consideration.

Asking our poorest residents to pay for medical information in pursuit of help from the government perpetuates inequality, hitting the most disadvantaged when they are at their lowest ebb and seeking state support.

We believe all GP surgeries should have this issue brought to their attention. We can support this proposal collectively by committing to the following:

- (i) Bring the issue to the Lancashire Health and Wellbeing Board, for the attention of all Lancashire CCGs and GP Practices.
- (ii) Write to all Lancashire MPs requesting their support in making a change to the national guidance to ensure this punitive measure hurting the most vulnerable is redressed.

